



**CITY OF GRAND PRAIRIE
FINANCE AND GOVERNMENT COMMITTEE
MEETING
COUNCIL BRIEFING ROOM
TUESDAY, MARCH 07, 2023 AT 2:30 PM**

AGENDA

The meeting will be held at City Hall Council Briefing Room, 300 W. Main St, Grand Prairie, Texas, and a quorum of the committee or the presiding member will be physically present. Some members may participate remotely via video conference.

CALL TO ORDER

STAFF PRESENTATIONS

1. Presentation on the Annual Financial Report for the year ended September 30, 2022
2. Options for 2023 Ice Skating Rink
3. Discussion of Parks, Arts & Recreation Enterprise Venues

CONSENT AGENDA

The full agenda has been posted on the city's website, www.gptx.org, for those who may want to view this agenda in more detail. Citizens may speak for five minutes on any item on the agenda by completing and submitting a speaker card.

4. Minutes of the February 7, 2023, Finance and Government Committee Meeting
5. Ordinance Amending the FY2021/2022 Operating Budgets
6. Resolution Approving Tax Increment Reinvestment Zone Planning Services Contract with Catalyst Commercial not-to-exceed \$49,000
7. Personal Services contract with Gary Yakesch for Epic Central Asset Management in the amount of \$27,000 (6 months) with the option to renew for two additional years totaling \$135,000 if all renewal options are exercised.
8. Reject all proposals from RFP #23019 for Accountable Care Act (ACA) Federally-Required Reporting
9. Reject all proposals from RFP #23063 for a Tobacco Cessation Program
10. Authorize payment of \$118,662.83 to McGriff Insurance Services, Inc. for renewal of the City's Cyber Liability policy with Underwriters at Lloyd's of London for the period of February 4, 2023, through February 4, 2024

11. Construction contract with A & C Construction, Inc for the addition of entry canopies over two (2) existing doors at City Hall in the amount of \$69,900 along with a design contingency of \$2,500, a construction contingency of \$2,500 and a \$5,000 material testing allowance for a total funding request of \$79,900
12. Purchase of permanent Right-of-Way designated as Parcel No 4, Ellis County, located near 10745 Davis Drive, Midlothian, TX, from The Karen B. Cramer 2019 Revocable Trust and Karen B. Cramer, required for re-alignment and widening of Davis Drive for \$65,000.00 plus title insurance expenses and closing costs, not-to-exceed \$73,000.00
13. Purchase of two Cisco firewalls and upgrade service from Flair Data Systems in the amount of \$65,911.08 through a national cooperative agreement with DIR
14. Purchase of Panasonic “Toughbook” rugged mobile laptops and accessories from GTS Technology Solutions, Inc. in the amount of \$65,934.63, through a cooperative agreement with the Department of Information Resources (DIR)
15. Contract for Professional Design Services from Parkhill in the amount of \$247,200 for design of Tyre Park Phase II
16. Annual Contract for Heavy Duty Tire Repair Service from T C Tire LLC dba Texas Commercial Tire (up to \$30,000.00 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$150,000.00 if all extensions are exercised
17. Annual Contract for tire recycling from All American Tire (up to \$46,224.00 annually. This contract will be for one year with the option to renew for four additional one-year periods totaling \$231,120.00 if all extensions are exercised
18. Annual Contract for Rescue Dive Gear from House of Scuba (up to \$17,741.14 annually) for one year with the option to renew for four additional one-year periods totaling \$88,705.70 if all extensions are exercised
19. Annual Contract for Priority Service Plan for a remaining 8-month period which includes video display software and purchase of Jupiter extended warranty at an estimated cost of \$33,899.48, with four one-year renewals at \$23,797.04 annually for a total of \$129,087.64
20. Annual Contract for Veterinarian Test Kits and Accessories for testing animal shelter animals from sole-source provider IDEXX Laboratories (up to \$45,000 annually) for one year with the option to renew for four additional one-year periods totaling \$225,000 if all extensions are exercised
21. Annual Contract for Fence Repairs & Replacements from Llano River Fence Company, LLC (up to \$100,000 annually). This agreement will be for one year with the option to renew for four additional one-year periods totaling \$500,000 if all extensions are exercised. Award a secondary to Diamond Fence & Concrete (up to \$100,000 annually) to be used only if the primary is unable to fulfill the needs of the department.

ITEMS FOR INDIVIDUAL CONSIDERATION

22. Ordinance amending the FY23 Economic Development Capital Improvement Projects fund and approval to purchase 207 W Main St for \$405,000 plus anticipated closing costs of up to \$10,000 for a total cost of up to \$415,000.00 from the Estate of Wanda Cober for use by Downtown Manager and team
23. Annual Contract for Alternate Daily Cover (ADC) hydromulch materials from Space Savers (up to \$93,120.00) annually. This contract will be for one year with the option to renew for four additional one-year periods totaling \$456,600.00 if all extensions are exercised
24. Annual Contract with Yellowstone Landscape for landscape maintenance and litter services at EpicCentral. This contract will be for one year (\$846,777) with the option to renew for four additional one-year periods totaling \$4,233,885 if all extensions are exercised
25. Construction contract with McMahan Contracting, LP for FY23 Storm Drain Outfall Repairs for Cherry Street Drainage issues in the total amount of \$587,853.96 for Base Bid and Base Bid Alternate 1, and a 5% contingency in the amount of \$29,392.70; materials testing with Team Consultants for \$14,917.00; in-house engineering in the amount of \$29,392.70; for a total project cost of \$661,556.36
26. Construction Manager at Risk (CMAR) Contract with Modern Contractors, Inc. for pre-construction services for the Public Safety Storage Facility project in the amount of \$1,000 and approve a Construction Services Fee of 2.25% to be applied to the actual approved construction costs for the new construction work at a later time
27. Professional Design Services Contract with Brown Reynolds Watford (BRW) Architects, Inc. for the design of Fire Station 6 renovations and design of a new Emergency Operations Center in the amount of \$969,500 with additional project allowances of \$186,275 for a total funding request of \$1,155,775
28. Professional Design Services Contract with Martinez Architects, LP for the design of new Fire Station 11 in the amount of \$455,000 with additional project allowances of \$134,500 for a total funding request of \$589,500

EXECUTIVE SESSION

The Finance and Government Committee may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A., to discuss any of the following:

- (1) Section 551.071 “Consultation with Attorney”
- (2) Section 551.072 “Deliberation Regarding Real Property”
- (3) Section 551.074 “Personnel Matters”
- (4) Section 551.087 “Deliberations Regarding Economic Development Negotiations.”

CITIZEN COMMENTS

Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card. The views expressed during the Citizen Comments are the views of the speaker, and not the City of Grand Prairie or City Council. Council Members are not able to respond to Citizen Comments under state law.

ADJOURNMENT

The Grand Prairie City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8035 or email GPCitySecretary@gptx.org at least three (3) business days prior to the scheduled meeting to request an accommodation.

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Finance and Government Committee agenda was prepared and posted March 3, 2023.



Gloria Colvin, Deputy City Secretary



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Cathy Patrick, CFO, Luis Barrera, Controller, Jennifer Ripka, Weaver (Audit Firm) Partner

TITLE: Presentation on the Annual Financial Report for the year ended September 30, 2022

REVIEWING COMMITTEE: (Reviewed by the F&G on 03/07/2023)

ANALYSIS:

Presentation on the Annual Financial Report for the year ended September 30, 2022

FINANCIAL CONSIDERATION:

None



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Chip Nami, Downtown Manager, City Manager’s Office

TITLE: Options for 2023 Ice Skating Rink

**REVIEWING
COMMITTEE:**

SUMMARY:

Presentation on the different size, tent, and power options for the 2023 Ice Skating rink.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Duane Strawn, Parks, Arts & Recreation Director

TITLE: Discussion of Parks, Arts & Recreation Enterprise Venues

**REVIEWING
COMMITTEE:**

SUMMARY

Staff will present the revenues and expenses for the various enterprise venues for Parks, Arts and Recreation department.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Jeff Copeland, Chairman

TITLE: Minutes of the February 7, 2023, Finance and Government Committee Meeting

REVIEWING COMMITTEE:



**CITY OF GRAND PRAIRIE
FINANCE AND GOVERNMENT COMMITTEE
MEETING
COUNCIL BRIEFING ROOM
TUESDAY, FEBRUARY 07, 2023 AT 2:30 PM**

MINUTES

CALL TO ORDER

Chairman Jeff Copeland called the meeting to order at 2:30 p.m.

PRESENT

*Chairman Jeff Copeland
Mayor Pro Tem Cole Humphreys
Council Member Kurt Johnson*

STAFF PRESENTATIONS

1. Golf Consultant Report Presentation

Parks, Arts and Recreation Director Duane Strawn presented to the committee the Tangle Ridge Review done by JJ Keegan Consultant Study. The review presented included City Staff Responses and Recommendations; Golf Operations 4-year Trend, Management contract, GolfNow, GolfNow Annual Support, GolfNow Marketing Benefits, Rate Adjustments, annual Passes, Loyalty Program, Acquire Mobile Food and Beverage Unit, Capital Improvements and Golf Programming 2023.

Noted recommendation from Chairman Copeland is for golf operations to perform at a higher level and to maximize increase in golf rounds. Noted recommendation from Council Member Johnson is benchmark set for performance looks good but would like to know who will monitor this performance. In addition, Council Member Johnson added that a 10% growth is high and asks staff to reconsider a more reasonable growth. Deputy City Manager Cheryl De Leon mentioned the goal is to maximize efforts. Chairman Copeland added that he understands Council Member Johnson's concern with the 10% growth. City Manager Steve Dye mentioned staff is in the process of studying the restaurant and patio service brought forth by Council Member Johnson request and stated staff will bring back a recommendation. Chairman Copeland thanked staff for their efforts.

Presented

2. After Action Report for 2022 Downtown Ice-Skating Rink

Downtown Manager Chip Nami presented to the committee the Ice Rink After Action Report noting the positives were great attendance, first ice skating experience for most skaters and introduced people to Downtown Grand Prairie. Also noted with the total attendance numbers,

by checked in and walk-ins, highlighting a high no show reservation rate and many others showed up with no reservation. Chairman Copeland asked staff for their thoughts on how to best handle the high no show reservations in the future. Mr. Nami mentioned his recommendation is to not take any reservations. Chairman Copeland and Mayor Pro Tem Humphreys said a minimal charge might be a good idea at the time of reservation and then give the skater a coupon to use in that amount at the concession stand. Council Member Johnson inquired if an additional ice rink is needed. Mr. Nami said possibly adding another ice rink at another location in the city. The report also included an expense report noting that mobile generator was an unforeseen expense and recommends a capital improvement of \$80,000 to have adequate power on site for all events at this location. Mayor Pro Tem Humphreys said he is in support of bringing this capital improvement to Council for consideration instead of using mobile generators in the future. Chairman Copeland and Council Member Johnson also asked staff to look into increasing the size of the ice-skating rink and look at options at renting the ice-skating rink to private events. Chairman Copeland asked staff to consider a one-hour ice skating rink pass to a local non-profit charity. Deputy City Manager Cheryl De Leon said staff would bring this item back for consideration with some recommendations. Chairman Copeland thank staff for this after-action report. Mr. Nami closed with kudos to corporate sponsors, Tuff Shed and IKEA for their participation as well.

Presented

CONSENT AGENDA

Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson to approve items three through thirteen with the correction to item 10 noting the amount of \$196,350 would be changed in the ordinance presented. The motion carried unanimously.

3. Minutes of the January 03, 2023, Finance and Government Committee Meeting

Approved on Consent Agenda

4. Annual Contract for 50 Mobile Hotspots with Wireless Service Plan from Verizon for \$25,670.00 annually through cooperative agreement with DIR. First year includes a one-time \$350.00 charge for Verizon Support. This contract will be for one year with the option to renew for one additional one-year period at \$25,320.00 totaling \$50,990.00 if all extensions are exercised

Approved on Consent Agenda

5. Annual contract for smart texting software using artificial intelligence from TextMyGov, for an initial term of one year, with four one-year renewals for a total of \$132,000 (\$24,000 annually plus \$12,000 one-time) if all extensions (to total five years) are exercised

Approved on Consent Agenda

16. Authorize City Manager to enter into grant applications with Texas Commission on the Arts (TCAC) for Library programming in 2023-2024 not to exceed \$50,000.00

Approved on Consent Agenda

7. Annual Contract for brake and spring repairs from Weaver Spring & Brake, Inc. This contract will be for one year (\$20,000.00), with the option to renew for four additional one-year periods totaling \$100,000.00 if all extensions are exercised

Approved on Consent Agenda

8. Annual Contract for Pest Control Services for Cantu Pest Control (up to \$30,941.00 annually). This agreement will be for one year with the option to renew for four additional one-year periods totaling \$154,705.00 if all extensions are exercised. Award secondary to Charles Pest Control (up to \$45,050.00 annually and \$225,250.00 if extensions are exercised) to be used only if the primary is unable to fulfill the needs of the department

Approved on Consent Agenda

9. Annual Contract for facility maintenance, repair, and operations (MRO) and building supplies with related equipment, accessories, supplies and service from Fastenal Company at an estimated cost of \$134,000 for eight months through a national interlocal agreement with Sourcewell, with the option to renew for three additional one-year periods at \$200,000 annually, totaling \$734,000 if all extensions are exercised

Approved on Consent Agenda

10. Ordinance allocating \$196,350 to rehabilitate the Densman Health Clinic; Professional Services Contract with Parkhill for Architectural, Interior Design, and Engineering Services for \$196,350, which includes a 5% contingency

Approved on Consent Agenda with a notation the amount of \$196,350 would be changed in the ordinance presented

11. Ordinance amending the FY2022/2023 Capital Improvement Projects Budget; Construction contract with The Nay Company for Purchase and Installation of Steel Building at the Streets Service Center in the amount of \$177,036.00 plus a 5% contingency amount of \$8,852.00 for a total project cost of \$185,888.00

Approved on Consent Agenda

12. Annual Contract with Terry Rutland for Landscape Maintenance at Great Southwest Nature Park in the amount of \$37,840 for one year with the option to renew for four additional years totaling \$189,200

Approved on Consent Agenda

13. Annual Contract with Pure Service for litter abatement, emptying of receptacles, and restroom cleaning of high profile and high use parks through a Master interlocal agreement with the City of Grapevine in the amount of \$82,030 with the option to renew for four additional years totaling \$410,150

Approved on Consent Agenda

ITEMS FOR INDIVIDUAL CONSIDERATION

14. Professional Services contract with Salcedo Group, Inc. to prepare 30% Schematic Design Plans in the amount of \$749,687.56 for Pioneer Parkway Improvements

Planning and Development Director Rashad Jackson informed the committee this contract would begin the schematic design development and establish the estimated cost of construction for Pioneer Parkway improvements as part of Pioneer Parkway “International Corridor” Urban Design Strategy Plan. The adopted plan includes several infrastructure improvements and streetscape enhancements between S. Great Southwest Parkway to east of Belt Line (FM1382). This contract will help bring the city one step closer to bringing the urban design plan to fruition. The schematic plans will assure that what was proposed in the conceptual urban design plan can be developed and will also establish estimated costs for the improvements. The city has dedicated one million dollars of 2023 capital improvement funds for the development of schematic plans for this project and 10 million dollars for 2024 to assist with potential construction costs.

Chairman Copeland asked for confirmation on the 30% noted. Mr. Jackson advised once approved to proceed the anticipated time for completion of the 30% schematic plans would be six months. Council Member Johnson inquired if this project went out for bid. Mr. Jackson confirmed four bid proposals were received. In addition, Assistant City Manager Megan Mahan noted this project went through the professional services contract process. Deputy City Manager Bill Hills mentioned the city has worked with Dallas and Tarrant County on this project as well.

Deputy Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson, to approve this item. The motion carried unanimously.

15. Annual Software Maintenance and Support Agreement with Tyler Technologies for one year in the amount of \$135,724.29 with the option of four annual renewals totaling \$749,962.37 if all extensions are exercised; total amount includes a 5% annual automatic increase

Court Services Director Steven Cherry informed the committee that the municipal court purchased the INCODE software platform in 2005. Tyler Technologies is a sole source provider and is the only party authorized to support and update the software.

The software is used for the daily operation of the municipal court, online transactions, and imaging platform, along with electronic ticket writers utilized by the police department.

Deputy Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson, to approve this item. The motion carried unanimously.

16. Authorize Termination of Annual Contract for Janitorial Services with Entrust One Facility Services, Inc. and authorize City Manager to send a thirty-day written notice of termination
17. Annual Contract for janitorial services from UBM Enterprise, Inc. up to \$1,099,062.32. This contract will be for one year with the option to renew for four additional one-year periods totaling \$5,495,311.60 if all extensions are exercised

Deputy City Manager Bill Hills informed the committee that on August 2, 2022, City Council awarded an annual contract for janitorial services to Entrust One Facility Services, Inc. and noted that a thirty-day written notice of termination with an end date of March 7, 2023 will be submitted as Entrust One Facility Services, Inc. is not performing services properly and staff believes it is in the best interest of the City to terminate this contract.

Mr. Hills informed the committee that item seventeen is to award an annual contract for janitorial services to UBM Enterprise, Inc. Mr. Hills noted this contract is for janitorial services for all current city facilities, excluding the Summit and the Epic. In addition, UBM Enterprise, Inc. has a good track record of their janitorial services with the city.

Deputy Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson, to approve items sixteen and seventeen. The motion carried unanimously.

18. Ordinance amending the FY2022/2023 Capital Improvement Budget; Construction contract with A&C Construction, Inc. for Mi Familia Park Phase I construction in the amount of \$2,056,320 plus a 2.5% contingency in the amount of \$51,408 for a total construction cost of \$2,107,728

Parks, Arts and Recreation Director Duane Strawn informed the committee this item is for Phase I improvements to Mi Familia Park will include a playground, playground shade, walking trails, trail lighting, park signage, vehicle barriers, landscape, to include an additional 44 new trees with irrigation, and site furnishings. Mr. Strawn provided an explanation of the ordinance amendment for this contract. Council Member Johnson inquired if there would be any unforeseen additional costs. Chairman Copeland noted that the lower bidder should keep costs in mind and not be the low bidder by manipulating the numbers to be awarded contracts. Deputy Mayor Pro Tem Humphreys recognized Council Member Mike Del Bosque's efforts to have the City of Grand Prairie take over this park.

Deputy Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson, to approve this item. The motion carried unanimously.

19. Annual Contract for the Congregate Meal Program at the Summit from The Visiting Nurse Association of Texas (VNA) in the amount not to exceed \$196,500 for one year with the option to renew for four additional years totaling \$982,500

Assistant Director of Operations Erin Hart informed the committee that on September 20, 2022, City Council approved the contractual agreement with Dallas County and Dallas Area Agency on Aging. Parks, Arts and Recreation continues to work with Dallas County and Dallas Area Agency on Aging and The Visiting Nurse Association of Texas, offering funding and

services for a senior meal program and for senior transportation to the nutrition site. During the past years, staff has been working with the agencies to enhance and expand the program for our citizens, 60 years of age and older. The Visiting Nurse Association is also the current vendor and has been providing meals for the Congregate Meal Program for the past 10 years. The Congregate Meal Program is a fully reimbursable contract funded through a grant agreement with the Dallas Area Agency on Aging. Meals purchased under the Visiting Nurse Association of Texas agreement will be based on approved funds in the City's annual grant budget.

Deputy Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson, to approve this item. The motion carried unanimously.

20. Annual Contract for HVAC Products, Installation, Labor Based Solutions, and Related Products and Services including Air Balance Testing from Trane, Inc through an interlocal agreement with Omnia Partners at an estimated cost of \$750,000.00 for one year with the option to renew for four additional one-year periods totaling \$3,750,000.00 if all extensions are exercised

Facility Services Manager Ray Riedinger informed the committee this contract will assist on maintaining and upgrading HVAC systems as needed in the city. Deputy Mayor Pro Tem Humphreys inquired if HVAC training would be beneficial for our facility services technicians. Council Member Johnson mentioned it might be a good idea to send two staff facility services staff members to become a master HVAC trainer to save resources. Mr. Riedinger said this would be beneficial to a point as technology and EPA requirements are constantly changing.

Deputy Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson, to approve this item. The motion carried unanimously.

21. Annual Contract for uniforms, mats, towels, and first aid kits from Cintas in the amount of \$300,000.00 annually through a Master Interlocal Agreement with OMNIA. The contract will be for one year with the option to renew for three additional one-year periods totaling \$1,200,00.00 if all extensions are exercised

Purchasing Manager Angi Mize informed the committee that this contract will provide each of the City's maintenance employees with a well-made, high-quality uniform that consistently presents a professional appearance, meeting the city's high standards. This will be done through the rental, laundering, repair, and replacement of uniforms and through direct purchases as well.

The uniform rentals will be utilized by the Municipal Airport, Grand Prairie Memorial Gardens, Parks & Recreation, Solid Waste, Streets, Utility Customer Service, and Water Utilities divisions.

Deputy Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson, to approve this item. The motion carried unanimously.

- 22. Annual Contract for the purchase of ready-mix concrete from Redi-Mix Concrete (up to \$1,057,125.00 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$5,285,625.00 if all extensions are exercised

Assistant Director Transportation and Mobility Dane Stovall informed the committee that this contract will be utilized to purchase ready mix concrete for street pavement repairs and improvements. Council Member Johnson if other products to extend the life of the concrete have been considered. Mr. Stovall mentioned said those other products have limitations.

Deputy Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson, to approve this item. The motion carried unanimously.

- 23. Annual Contract for water utility warehouse supplies from Ferguson Enterprises LLC, Core & Main LP, and Zepp Mfg. (up to \$650,000.00 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$3,250,000.00 if all extensions are exercised

Water Utility Department Manager Douglas Taylor informed the committee that these annual contracts will be utilized by the Water Utility Warehouse Department for repair and replacement stock on various jobs throughout the city. Ferguson’s bid had the most low-cost items. The bid will be awarded to Ferguson Enterprise LLC and Core & Main due to the nationwide supply shortage of parts. Zepp is awarded one item only. Orders will be placed as needed from these suppliers. Council Member Johnson inquired about on time supply. Mr. Taylor mentioned that supplies are ordered for known and unknown projects allowing that some of the supplies are kept in case of emergency.

Deputy Mayor Pro Tem Humphreys moved, seconded by Council Member Johnson, to approve this item. The motion carried unanimously.

EXECUTIVE SESSION

No executive session was held.

CITIZEN COMMENTS

There were no citizen comments.

ADJOURNMENT

There being no further business, the Finance and Government Committee meeting adjourned at 4:10 p.m.

 Chairman Jeff Copeland
 Finance and Government Committee

 Date



CITY OF GRAND PRAIRIE
ORDINANCE

MEETING DATE: 03/07/2023
PRESENTER: Cathy Patrick, Chief Financial Officer
TITLE: Ordinance Amending the FY2021/2022 Operating Budgets
REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 03/07/2023)

PURPOSE OF REQUEST:

As part of the budget process, actual expenditures for the FY 2021/2022 Operating Funds are reviewed by the City Manager and are presented to the City Council. There are two funds that exceeded the approved appropriations, and staff is requesting City Council to approve an incremental increase.

The Fleet Services fund increase in the amount of \$151,335 is due to increased fuel costs. Funding for the increase is available from better-than-expected revenues in the fund.

The Debt Services Fund increase in the amount of \$106,275,389 is due to the accounting rules associated with bond refundings. There is a matching revenue source and no drawdown of fund balance associated with the 2022A, 2022B, 2022C, and 2022 Sales tax debt issuances which will save the city at least \$9.5 million in future interest expense. Staff is requesting a budget amendment at this time; however, the "expenditures" were authorized with the bond issuances.

FINANCIAL CONSIDERATION:

Table with 2 columns: Budgeted? (checkbox) and Fund Name: (Fleet Services Fund, Debt Services Fund)

BODY

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, APPROVING THE BUDGET SUBMITTED BY THE CITY MANAGER OF THE CITY OF GRAND PRAIRIE, TEXAS, AS REVISED BY THE CITY COUNCIL, AMENDING THE CURRENT FY 2021/2022 OPERATING BUDGETS REFLECTED IN SECTION 1 BELOW:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. Operating Budgets for FY 2021/2022 submitted by the City Manager, and adjusted by the Council, is hereby incrementally amended for the following funds:

Fund	Revenue Increase (Decrease)	Expenditure Increase (Decrease)
Fleet Services Fund	\$219,753	\$151,335
Debt Services Fund	\$105,967,392	\$106,275,389

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, ON THIS THE 21ST DAY OF MARCH 2023.



CITY OF GRAND PRAIRIE
RESOLUTION

MEETING DATE: 03/07/2023
PRESENTER: Marty Wieder, Director, Economic Development Department
TITLE: Resolution Approving Tax Increment Reinvestment Zone Planning Services Contract with Catalyst Commercial not-to-exceed \$49,000
REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 03/07/2023)

SUMMARY:

Table with 2 columns: Vendor Name, Total Cost. Row 1: Catalyst Commercial, 49,000

PURPOSE OF REQUEST:

This request is made to ensure that Catalyst Commercial may continue working on the City of Grand Prairie's behalf to provide economic development planning services.

PROCUREMENT DETAILS:

Procurement Method: [] Cooperative/Interlocal [] RFB/RFP [] Sole Source [x] Professional Services [] Exempt

FINANCIAL CONSIDERATION:

Table with 2 columns: Budgeted?, Fund Name. Row 1: [x], Municipal Facilities Capital Projects Fund

BODY

A RESOLUTION OF THE CITY OF GRAND PRAIRIE, TEXAS, TO ENTER INTO A CONTRACT WITH CATALYST COMMERCIAL FOR SELECTIVE ECONOMIC DEVELOPMENT PLANNING SERVICES

WHEREAS, the City has created an Office of Economic Development to oversee economic development programs authorized by Texas law and approved by the City Council, including those

authorized by Chapter 380 of the Texas Local Government Code, to promote state and local economic development and to stimulate business and commercial activity in the City; and

WHEREAS, the City has determined that the Program will directly establish a public purpose and that all transactions involving the use of public funds and resources in the establishment and administration of the Program as authorized will promote state and local economic development and will stimulate and promote business and commercial activity in the City, and

WHEREAS, Catalyst Commercial has assisted the City of Grand Prairie with advisory and support services related to real estate acquisition, redevelopment, development, analysis, and marketing services associated with; and

WHEREAS Grand Prairie still needs related economic development planning and real estate services—and Catalyst Commercial proposes to conduct these services on an hourly fee basis—with a not-to-exceed amount of \$49,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS THAT:

SECTION 1. City Council authorizes execution of a contract with Catalyst Commercial.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, ON THIS THE 7th DAY OF March 2023.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Cheryl De Leon, Deputy City Manager

TITLE: Personal Services contract with Gary Yakesch for Epic Central Asset Management in the amount of \$27,000 (6 months) with the option to renew for two additional years totaling \$135,000 if all renewal options are exercised.

REVIEWING COMMITTEE: (Reviewed by Finance and Government Committee on 03/07/2023)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
Gary Yakesch VN 30053	\$27,000 (6 Months) / \$54,000 (Yr)	\$135,000

PURPOSE OF REQUEST:

This personal service contract is for asset management of Epic Central retail leases and hotel management agreement(s). Under this agreement, vendor will provide the following services:

- Manage all retail lease and hotel management agreements at Epic Central.
- Manage interval reporting specific to each retail lease and/or hotel management agreement; includes all financial, operational, and budgetary reporting requirements.
- Administer retail lease and/or rent payments, CAM fees, and cash management specific to each retail lease and/or hotel management agreement.
- Monitor and manage budget(s) specific to each retail lease and/or hotel management agreement.
- Manage contract deliverables of tenant(s).
- Coordinate site visit(s) specific to each retail lease and/or hotel management agreement.
- Prepare forecasts/projections as requested for retail lease and/or hotel management agreement.
- Provide financial guidance for Epic Central Fund and Grand Prairie Hotel Development Corporation as/where requested.

The initial term will be for a period of six months ending September 30, 2023 to allow for any contemplated annual renewal to align with the established fiscal year basis the city operates under. The monthly fee for personal services outlined in this engagement will be \$4,500/month.

Local Government Code Chapter 252 provides an exception from the competitive bid process for a procurement for personal, professional, or planning services. Gary Yakesch was selected as the most qualified professional due to his involvement with the strategic planning and development of Epic Central; As an employee, Gary provided management and guidance for Epic Central operations to include budget creation, implementation of current retail lease agreements and hotel management agreement(s), and training of support City department(s)/staff as it relates to Epic Central.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Epic Central Capital Projects Fund
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**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Lisa Norris, Director – Human Resources

TITLE: Reject all proposals from RFP #23019 for Accountable Care Act (ACA) Federally-Required Reporting

REVIEWING COMMITTEE: (Reviewed by the Finance and Government on 03/07/2023)

PURPOSE OF REQUEST:

Notice of proposal #23019 for Accountable Care Act federal reporting was advertised in the Fort Worth Star-Telegram and Planet Bids; it was distributed to eleven vendors. Two responses were received.

Staff is recommending the rejection of all proposals received as part of RFP #23019. After discussion with the vendor of choice, they are unable to complete the 2022 reporting cycle within timeframes required. We will extend the contract of our current vendor, then rebid this in the summer timeframe for 2023 future reporting needs.

FINANCIAL CONSIDERATION:

None



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Lisa Norris, Human Resources Director

TITLE: Reject all proposals from RFP #23063 for a Tobacco Cessation Program

REVIEWING COMMITTEE: (Reviewed by the Finance and Government on 03/07/2023)

PURPOSE OF REQUEST:

The city's current contract for Tobacco Cessation services expired, so a new proposal was issued. Notice of proposal #23063 was advertised in the Fort Worth Star-Telegram and Planet Bids; it was distributed to six vendors. Four responses were received.

Staff is recommending the rejection of all proposals on Tobacco Cessation Programs received as part of RFP #23063. Services will be performed by our current healthcare provider, they offer services that will enhance our wellness initiatives through improved reporting, and the cost is lower than the proposals received.

FINANCIAL CONSIDERATION:

None



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Megan Mahan, Assistant City Manager

TITLE: Authorize payment of \$118,662.83 to McGriff Insurance Services, Inc. for renewal of the City's Cyber Liability policy with Underwriters at Lloyd's of London for the period of February 4, 2023, through February 4, 2024

REVIEWING COMMITTEE:

ANALYSIS:

After the City suffered a ransomware attack in 2019, the City increased its cyber liability coverage in 2020. Due to an increase in cyber attacks globally and a continued decrease in insurers offering cyber liability policies to government entities, the cost of the City's cyber liability policy increased from \$94,957.13 to \$118,662.83.

Local Government Code §252.024 allows the City to use a licensed insurance broker as the sole broker of record to obtain proposals and coverages for insurance. McGriff Insurance Services, Inc. is the City's insurance broker of record and had requested proposals on the City's behalf. Underwriters at Lloyd's of London is one of the few insurers still willing to insure government entities and provided the City's desired level of coverage at the best price.

FINANCIAL CONSIDERATION:

Funding is available in the Risk Fund.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Andy Henning, Director of Design + Construction

TITLE: Construction contract with A & C Construction, Inc for the addition of entry canopies over two (2) existing doors at City Hall in the amount of \$69,900 along with a design contingency of \$2,500, a construction contingency of \$2,500 and a \$5,000 material testing allowance for a total funding request of \$79,900

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 03/07/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Total Cost</i>
A&C Construction	\$79,900.00

PURPOSE OF REQUEST:

The addition of weather protection entry canopies over two (2) existing doors associated with City Hall – one (1) on the north side of City Hall Central and one (1) on the west side of City Hall East. The construction contract will be with A&C Construction, Inc. at a value of \$69,900. In addition to the construction cost, City staff recommends an owner-controlled design contingency of \$2,500, plus an owner-controlled construction contingency of \$2,500 and an owner construction materials testing allowance of \$5,000 for a total funding request of \$79,900.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

Local Vendor HUB Vendor

Number of Responses: 4 RFP/RFB #: 23062

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Municipal Facilities CIP Funds
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Summary Scorecard


City Hall Door Canopies

RFB #23062

TABULATION

		Bid Tabulation					
		City Hall Door Canopy					
		RFB # 23062		A&C Construction	Elite Restoration	GCC	Hill & Wilkinson
				Irving	Denton	Dallas	Richardson
Item	Description / Location Name	QTY	UOM	Unit Price	Unit Price	Unit Price	Unit Price
	Door Canopies	1.00	JOB	\$ 69,900.00	\$ 100,249.00	\$ 196,000.00	\$ 96,248.00

SCORECARD

					
			HIUB-HI	HUB-BL	
Evaluation Score Card			A&C Construction	Elite Restoration	GCC
City Hall Door Canopy			Irving	Denton	Dallas
RFB # 23062					Richardson
Evaluation Criteria	Maximum Score	Score	Score	Score	Score
Price	10.00	10.00	6.97	3.60	7.26
Experience in project size	15.00	15.00	15.00	15.00	15.00
Experience in methodology	15.00	15.00	15.00	15.00	15.00
Experience in personell qualifications	15.00	12.00	15.00	12.00	15.00
Past experience with the City of Grand Prairie or another municipality	25.00	25.00	20.00	25.00	25.00
Best Overall Value	20.00	20.00	16.00	16.00	16.00
Total	100.00	97.00	87.97	86.60	93.26



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Noreen Housewright, Director of Engineering Services

TITLE: Purchase of permanent Right-of-Way designated as Parcel No 4, Ellis County, located near 10745 Davis Drive, Midlothian, TX, from The Karen B. Cramer 2019 Revocable Trust and Karen B. Cramer, required for re-alignment and widening of Davis Drive for \$65,000.00 plus title insurance expenses and closing costs, not-to-exceed \$73,000.00

REVIEWING COMMITTEE: Reviewed by Finance and Government Committee on 03/07/2023

SUMMARY:

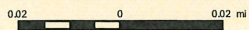
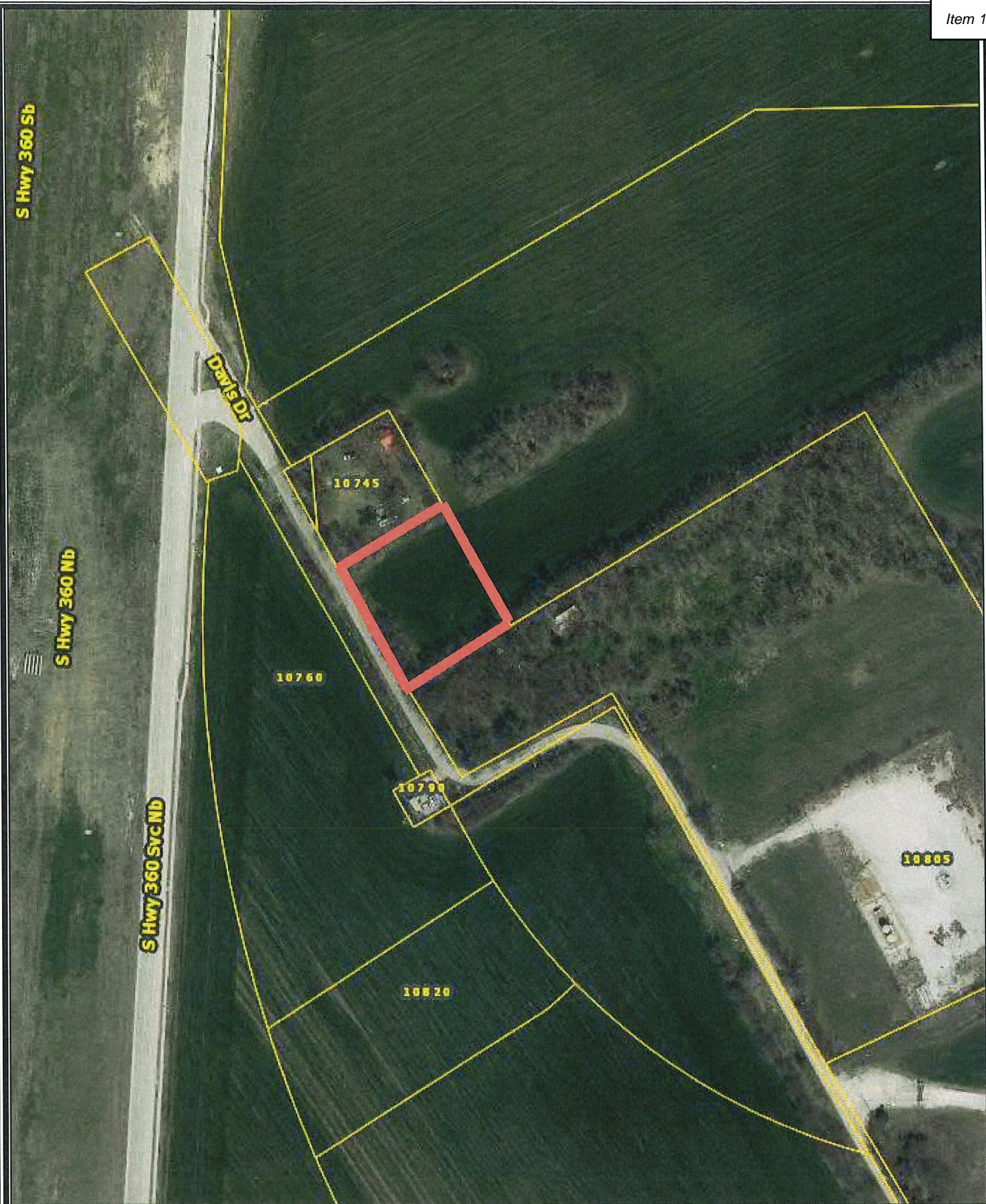
The Karen B. Cramer 2019 Revocable Trust and Karen B. Cramer has agreed to sell 0.312 of one acre (13,573 sq. ft.) for permanent right of way for \$65,000.00 (see **Exhibit "B"** for description). This property is required for the re-alignment and widening of Davis Drive which is an approved Capital improvement project for the FY23 budget year. This amount is reasonable and is the appraised value determined by an independent appraisal of the right of way. The City will pay all title insurance expenses and related closing costs. Total purchase and related costs will not exceed \$73,000.

FINANCIAL CONSIDERATION:

This R.O.W. purchase is budgeted in the Streets/Storm Drainage Capital Improvement Project Fund.

ATTACHMENTS / SUPPORTING DOCUMENTS:

- 1- Exhibit A – Aerial View
- 2- Exhibit B – Property Description



Grand Prairie Maps

Date: 2/13/2023 Time: 3:01:18 PM

This data has been compiled by the City of Grand Prairie IT/GIS department. Various official and unofficial sources were used to gather this information. Every effort was made to ensure the accuracy of this data, however, no guarantee is given or implied as to the accuracy of said data.



**Grand
Prairie**
TEXAS

— Parcels

EXHIBIT 'A'

EXHIBIT "A"
LEGAL DESCRIPTION
PERMANENT RIGHT-OF-WAY
PARCEL NO. 4

BEING A 0.312 ACRE TRACT OF LAND SITUATED IN THE SETH M. BLAIR SURVEY, ABSTRACT NO. 135, IN THE CITY OF GRAND PRAIRIE, ELLIS COUNTY, TEXAS, AND BEING A PART OF A CALLED 0.71 ACRE TRACT OF LAND DESCRIBED IN ESTATE DISTRIBUTION DEED TO KAREN BETH CRAMER (63.9455% INTEREST) AS RECORDED IN COUNTY CLERK'S FILE NO. 1704457 OF THE OFFICIAL PUBLIC RECORDS, ELLIS COUNTY, TEXAS, AND IN SPECIAL WARRANTY DEED TO KAREN BETH CRAMER 2019 REVOCABLE MANAGEMENT TRUST (36.0545% INTEREST) AS RECORDED IN COUNTY CLERK'S FILE NO. 2136226 OF THE OFFICIAL PUBLIC RECORDS, ELLIS COUNTY, TEXAS, SAID 0.312 ACRE TRACT, WITH BEARING BASIS OF GRID NORTH, TEXAS STATE PLANE COORDINATES, NORTH CENTRAL ZONE 4202, NAD83 DATUM (NAD83 (2011) EPOCH 2010), DETERMINED BY GPS OBSERVATIONS CALCULATED FROM ELLIS CORS ARP (PID-DF8988) AND ARLINGTON RRP2 CORS ARP (PID-DF5387) AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING, AT A 5/8-INCH IRON ROD WITH YELLOW PLASTIC CAP STAMPED "LJA SURVEYING" SET FOR CORNER ON THE SOUTHEAST LINE OF SAID 0.710 ACRE TRACT, SAID CORNER BEING ON THE COMMON NORTHWEST LINE OF A CALLED 11.998 ACRE TRACT OF LAND DESCRIBED IN SPECIAL WARRANTY DEED TO KNOX STREET PARTNERS NO. 30, LTD. AS RECORDED IN COUNTY CLERK'S FILE NO. 2202464 OF THE OFFICIAL PUBLIC RECORDS, ELLIS COUNTY, TEXAS, FROM WHICH A 5/8-INCH IRON ROD WITH "MYCOSKIE MCINNIS" CAP FOUND FOR THE EAST CORNER OF SAID 0.710 ACRE TRACT BEARS NORTH 59 DEGREES 34 MINUTES 58 SECONDS EAST, A DISTANCE OF 127.37 FEET;

THENCE, SOUTH 59 DEGREES 34 MINUTES 58 SECONDS WEST, ALONG SAID COMMON LINE PASSING AT A DISTANCE OF 39.19 FEET A 5/8-INCH IRON ROD FOUND, PASSING AT A DISTANCE OF 45.55 FEET THE EAST RIGHT-OF-WAY LINE OF DAVIS ROAD (A VARIABLE WIDTH PRESCRIPTIVE RIGHT-OF-WAY), AND CONTINUING OVER AND ACROSS SAID DAVIS ROAD IN ALL A TOTAL DISTANCE OF 64.50 FEET TO A MAG NAIL WITH SHINER STAMPED "LJA SURVEYING" SET FOR THE SOUTH CORNER OF SAID 0.710 ACRE TRACT, SAID CORNER BEING ON THE NORTHWEST LINE OF SAID 11.998 ACRE TRACT, AND SAID CORNER BEING ON THE GENERAL CENTERLINE OF SAID DAVIS ROAD;

THENCE, NORTH 29 DEGREES 24 MINUTES 51 SECONDS WEST, GENERALLY ALONG SAID CENTERLINE, A DISTANCE OF 211.69 FEET TO A MAG NAIL WITH SHINER STAMPED "LJA SURVEYING" SET FOR THE WEST CORNER OF SAID 0.710 ACRE TRACT, SAID CORNER BEING THE SOUTH CORNER OF A CALLED 0.710 ACRE TRACT OF LAND DESCRIBED IN WARRANTY DEED WITH VENDOR'S LIEN TO CLINTON SMART AS RECORDED IN VOLUME 781, PAGE 682 OF THE DEED RECORDS, ELLIS COUNTY, TEXAS, AND SAID CORNER BEING ON SAID CENTERLINE;

THENCE, NORTH 60 DEGREES 56 MINUTES 46 SECONDS EAST, DEPARTING SAID CENTERLINE AND OVER AND ACROSS SAID DAVIS ROAD, AND ALONG THE NORTHWEST LINE OF SAID 0.710 ACRE TRACT TO KAREN BETH CRAMER, SAME BEING THE COMMON SOUTHEAST LINE OF SAID 0.710 ACRE TRACT TO CLINTON SMART, PASSING AT A DISTANCE OF 18.85 FEET THE EAST RIGHT-OF-WAY LINE OF AFORESAID DAVIS ROAD,

FROM WHICH A 5/8-INCH IRON ROD WITH "MMA" CAP FOUND BEARS NORTH 29 DEGREES 24 MINUTES 51 SECONDS WEST, A DISTANCE OF 165.42 FEET, CONTINUING ALONG SAID COMMON LINE, PASSING AT A DISTANCE OF 20.23 FEET A 1/2-INCH IRON PIPE FOUND, AND CONTINUING IN ALL A TOTAL DISTANCE OF 64.21 FEET TO A 5/8-INCH IRON ROD WITH YELLOW PLASTIC CAP STAMPED "LJA SURVEYING" SET FOR CORNER ON SAID COMMON LINE AND THE BEGINNING OF A NON-TANGENT CURVE TO THE RIGHT;

THENCE, DEPARTING SAID COMMON LINE AND OVER AND ACROSS SAID 0.710 ACRE TRACT OF LAND TO KAREN BETH CRAMER IN SOUTHEASTERLY DIRECTION, ALONG SAID NON-TANGENT CURVE TO THE RIGHT HAVING A CENTRAL ANGLE OF 00 DEGREES 17 MINUTES 44 SECONDS, A RADIUS OF 280.00 FEET, A CHORD WHICH BEARS SOUTH 29 DEGREES 38 MINUTES 14 SECONDS EAST, A DISTANCE OF 1.45 FEET, AND AN ARC LENGTH OF 1.45 FEET, TO A 5/8-INCH IRON ROD WITH YELLOW PLASTIC CAP STAMPED "LJA SURVEYING" SET FOR CORNER;

THENCE, SOUTH 29 DEGREES 29 MINUTES 21 SECONDS EAST, CONTINUING OVER AND ACROSS SAID 0.710 ACRE TRACT OF LAND TO KAREN BETH CRAMER, A DISTANCE OF 208.71 FEET TO THE **POINT OF BEGINNING** AND CONTAINING 0.312 ACRES (13,573 SQUARE FEET) OF LAND MORE OR LESS OF WHICH 0.092 ACRES (4,007 SQUARE FEET) LIE WITHIN THE PRESCRIPTIVE RIGHT-OF-WAY OF SAID DAVIS ROAD.

A PARCEL PLAT OF EQUAL DATE HEREWITH ACCOMPANIES THIS PROPERTY DESCRIPTION.

Michael J. Baitup

Michael J. Baitup, R.P.L.S.
Registered Professional Land Surveyor
Texas Registration No. 4574
LJA Surveying, Inc.
6060 North Central Expressway, Suite 400
Dallas, Texas 75206
469-484-0778
TBPELS Firm No. 10194382

January 25, 2023



CURVE	CENTRAL ANGLE	RADIUS	CHORD BEARING	CHORD LENGTH	ARC	Item 12.
C1	00°17'44"	280.00'	S29°38'14"E	1.45'	1	

JOSEPH HOWARD SURVEY,
ABSTRACT NO. 616

KAREN BETH CRAMER
(63.9455% INTEREST)
C.C.# 1704457
O.P.R.E.C.T.

&
KAREN BETH CRAMER 2019
REVOCABLE MANAGEMENT TRUST
(36.0545% INTEREST)
A CALLED 0.71 ACRES
C.C.# 2136226
O.P.R.E.C.T.

AS DESCRIBED IN
CASE NUMBER 493-42449-MT-7

IN THE
UNITED STATES BANKRUPTCY COURT
FOR THE NORTHERN DISTRICT OF TEXAS,
FORT WORTH DIVISION
JUDSON CRAMER
A CALLED 0.71 ACRES

STATE OF TEXAS
51.008/100 UNDIVIDED INTEREST
PARCEL 11
PART 1
A CALLED 95.500 ACRES
VOL. 849, PG. 843
D.R.E.C.T.

HANOVER SOUTHGATE
LOT 1, BLOCK A
C.C.# 2231710
O.P.R.E.C.T.

**0.312 ACRES
(13,573 SQ. FT.)
0.092 ACRES
(4,007 SQ. FT.)
IN EXISTING R.O.W.**

KNOX STREET PARTNERS NO. 30, LTD.
A CALLED 11.998 ACRES
C.C.# 2202464
O.P.R.E.C.T.

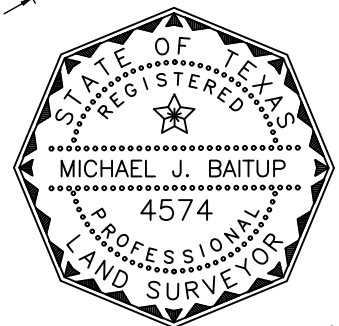
POINT OF BEGINNING
CIRS
GRID N: 6877423.25
GRID E: 2406024.27

B.F. HOWARD SURVEY,
ABSTRACT NO. 513

LINE	BEARING	DISTANCE
L1	S59°34'58"W	64.50'
L2	N60°56'46"E	64.21'

LEGEND

- ABSTRACT LINE
- ADJOINER DEED LINE
- BOUNDARY LINE
- PROPOSED CENTERLINE
- PROPOSED RIGHT-OF-WAY
- CIRF
- CIRS
- IPF
- IRF
- C.C.# COUNTY CLERK'S NUMBER
- VOL., PG. VOLUME, PAGE
- D.R.E.C.T. DEED RECORDS, ELLIS COUNTY, TEXAS
- O.P.R.E.C.T. OFFICIAL PUBLIC RECORDS, ELLIS COUNTY, TEXAS
- R.O.W. RIGHT-OF-WAY



Michael J. Baitup

BEARING BASIS OF GRID NORTH, TEXAS STATE PLANE COORDINATES, NORTH CENTRAL ZONE 4202, NAD83 DATUM (NAD83 (2011) EPOCH 2010), DETERMINED BY GPS OBSERVATIONS CALCULATED FROM ELLIS CORS ARP (PID-DF8988) AND ARLINGTON RRP2 CORS ARP (PID-DF5387). ALL DISTANCES SHOWN HEREON ARE SURFACE DISTANCES. COORDINATE VALUES SHOWN ARE GRID COORDINATES.

PAGE 3 OF 3	DATE:	01/25/23
	DRWN BY:	W.P.
	CHKD BY:	M.J.B.
	PROJ NO.	0150

EXHIBIT "B"
PERMANENT RIGHT-OF-WAY
PARCEL NO. 4
0.312 ACRES
IN THE
SETH M. BLAIR SURVEY, ABSTRACT NO. 135
CITY OF GRAND PRAIRIE, ELLIS COUNTY, TEXAS

LJA Surveying, Inc.
6060 North Central Expressway Suite 400
Dallas, Texas 75206
Phone 469
T.B.P.E.L.S. Firm No.



S:\NTX-LAND\0150\200 SURVEY\280 Easements\0150EX04.dwg 1/26/2023



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Keshnel Penny, CIO – Information Technology

TITLE: Purchase of two Cisco firewalls and upgrade service from Flair Data Systems in the amount of \$65,911.08 through a national cooperative agreement with DIR

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 03/07/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Total Cost</i>
Flair Data Systems	\$65,911.08

PURPOSE OF REQUEST:

Purchase of two Cisco firewalls and upgrade services to replace the old firewalls. These next-generation firewalls will help protect the city’s technology resources from cyber threats. In addition, these firewalls will increase the reliability, integrity, and availability of the city’s networks and technology resources.

Three DIR-awarded cooperative vendors were sent a request for a quote. Flair Data was the best value for the city.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items, and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities, including DIR.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFQ Sole Source Professional Services
 Exempt

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	IT CIP Fund
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**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Ryan Simpson, Assistant Director of Police

TITLE: Purchase of Panasonic “Toughbook” rugged mobile laptops and accessories from GTS Technology Solutions, Inc. in the amount of \$65,934.63, through a cooperative agreement with the Department of Information Resources (DIR)

REVIEWING COMMITTEE:

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
GTS Technology Solutions, Inc.	\$65,934.63	\$65,934.63

PURPOSE OF REQUEST:

The Police Department is seeking to purchase twelve (12) rugged mobile laptops and accessories, to replace end-of-life rugged mobile laptops utilized by the Department’s Traffic Unit. These laptops are utilized by Police Officers and other department personnel in the normal course of duties.

HISTORY:

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities including DIR.

DIR provides statewide leadership and oversight for management of government information and communications technology. DIR has served in a leadership role to facilitate the state’s economic competitiveness through its ability to deliver quality information resources commodities and services at the lowest prices and best value for state and local government as well as the K-12 public and higher education systems.

GTS Technology Solutions, through their DIR contract as an authorized reseller, offers the Panasonic products the City requires.

The contract, DIR-TSO-4025, will expire 06/30/2023.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

Local Vendor HUB Vendor

Number of Responses: Three RFP/RFB #:

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	FY 2023 Commercial Vehicle Enforcement Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Informal Cooperative Quote Summary

Informal Cooperative Quote Summary Form

RFQ Due Date	2/24/2023	
Project Name	Panasonic Toughbook Rugged Mobile Laptops	
Evaluation Method	Low Bid	
Recommended Award	GTS Technology Solutions	
Submittals to Purchasing		
Bid Spec Submitted?	Yes	
Quotes Submitted?	Yes	

Complete this section for Email / Paper Bids

E-mail Quotes				
Vendor Name	Cooperative	Contract #	Complete?	Total Bid
Rugged Depot	DIR	DIR-TSO-4025	Yes	\$ 73,840.43
Mobile Communications America	DIR	DIR-TSO-4025	Yes	\$ 70,061.03
GTS Technology Solutions	DIR	DIR-TSO-4025	Yes	\$ 65,934.63

Complete this section for Phone Bids

Phone Quotes				
Vendor Name			Contact	Total Bid



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Duane Strawn, Director Parks, Arts and Recreation

TITLE: Contract for Professional Design Services from Parkhill in the amount of \$247,200 for design of Tyre Park Phase II

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 3/7/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Total Cost</i>
Parkhill	\$247,200

PURPOSE OF REQUEST:

On October 12, 2021, City Council approved a professional services contract with Parkhill for Master Planning services for the redevelopment of Tyre Park. During the Tyre Park Master Plan project, the firm evaluated the existing conditions of the park, managed the public input process, developed a long-range master redevelopment plan, and cost phasing estimation of improvements for the park.

The firm will provide professional design services for Phase II plan development, site engineering, environmental services, bidding and negotiations, construction administration and project close-out. The consultant has submitted a fee of \$247,200 for the project.

Local Government Code Chapter 252 provides an exception from the competitive bid process for a procurement for personal, professional, or planning services. Parkhill was selected as the most qualified professional due to successfully completing several projects for the City of Grand Prairie Parks, Arts and Recreation Department, including the Tyre Park Master Plan and Tyre Park Phase I Design.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Tarrant County American Rescue Plan Act State and Local Fiscal Recovery Funds (GRANT)
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If Capital Improvement:					
Total Project Budget	\$2,000,000	Proposed New Funding:	NONE	Remaining Funding:	\$1,752,800



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Jose M. Ortiz, Fleet Services Superintendent

TITLE: Annual Contract for Heavy Duty Tire Repair Service from T C Tire LLC dba Texas Commercial Tire (up to \$30,000.00 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$150,000.00 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance & Government on 03/07/2023)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
T C Tire LLC dba Texas Commercial Tire	\$30,000.00	\$150,000.00

PURPOSE OF REQUEST:

Fleet Services will use this annual contract for repairs and replacements of heavy-duty tires. It will also include heavy-duty repairs on all heavy-duty and off-road equipment for the City of Grand Prairie; on an as-needed basis.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

Number of Responses: 3 RFB #: 23060

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Fleet Services Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Summary

City of Grand Prairie, TX: RFB # 23060 - Heavy Duty Tire Repair Service

	TEXAS COMMERCIAL TIRE		WARE GIANT TIRE SERVICE		CAR CONCEPTS LLC	
	Bidder's Comments		Bidder's Comments		Bidder's Comments	
A. Service Charge						
Flat Service Charge - Service Call	\$70.00		\$45.00		\$70.00	If afterhours emergency, holiday etc, fees increase
Flat Service Call Charge - Commercial/Light Truck	\$70.00		\$45.00		\$70.00	If afterhours emergency, holiday etc, fees increase
OTR Service Call	\$115.00		\$135.00		\$70.00	Per bid specs no boom or addl equipment required
Labor Hourly Rate	\$70.00		\$150.00		\$100.00	we normally charge by the call and don't use hourly rates, only in special circumstances
Mileage	\$1.25 (first 20 no charge)		\$2.50 over 36 miles		\$1 over 15 miles	over 15 miles
Fuel Surcharge	0		\$75.00		\$0.00	If gas prices increase, \$3.50 addl fees
B. REPAIRS & SERVICES						
Flat Repair Per Tire - Agg Tractor	\$65.00		\$4.00 pie rim size		\$50.00	Depending upon size varies from \$50-100
Flat Repair Per Tire - Trucks	\$38.00		\$40.00		\$45.00	
Flat Repair Per Tire - Bus	\$38.00		\$40.00		\$45.00	
Flat Repair Per Tire - Construction Equipment	\$65.00		\$85 per hour; 2 hour min		\$50.00	Depending upon size varies from \$50-100
Flat Repair Per Tire - Heavy Construction Equipment	\$110.00		\$150 per hour 2 hour min		\$100.00	Depending upon size varies from \$100-200
Industrial Press Service Per Tire - Service Solid Tires	NA		\$50.00		NO BID	No bid, but could subcontract quote
Industrial Press Service Per Tire - New Solid Tire	NA		\$50.00		NO BID	No bid, but could subcontract quote
Foam Filling - Off Road Tire	See Attached		\$0.00		NO BID	No bid, but could subcontract quote
Foam Filling - OTR/ Construction Tire	See Attached		\$0.00		NO BID	No bid, but could subcontract quote

Vulcanizing- Heavy Construction Equipment	Yes, Price Varies		Price per size of tire			No bid, but could subcontract quote
C. NEW TIRE INSTALLATION						
Radial Boot/Patch	Included in Repair		\$15.50		\$25.00	Varies by type and size
Boot/Patch	Included in Repair		\$15.50		\$25.00	Varies by type and size
Double Lock Ring Loaders	Call		\$0.00		\$100.00	Depending on size varies from \$100-200
Lock Ring/Split Rim Tires	Call		\$50.00		\$70.00	Depending on size varies from \$70-\$150
New Tire - 17.5 R25	\$2,2295 GY; \$1,385 GAL		\$1,275.00, Westlake E3		\$110.00	
New Tire - 23.5R25	\$3,470 GY; \$2,550 GAL		\$2,498.00, Dynamax E3		\$170.00	
New Tire - 20.5R25	\$2,640 GY; \$2,151 GAL		\$1,765.00 DeeStone E3		\$140.00	
New Tire - 14.00 - 24	\$542.50		\$771.00 BKT E3		\$90.00	
D. VALVE STEM REPLACEMENT						
Valve Stem Replacement - > 18" Rubber	\$5.00		\$3 TRY15		No Response	Quote
Valve Stem Replacement - > 18" Metal	\$7.50		\$12.50 Trucksten		No Response	Quote
Valve Stem Replacement -> 19.5" Metal	\$9.00		\$8.50 =29187		No Response	Quote
E. Miscellaneous Item - Discount on new tires (%)	5%				0	We are Buyboard member along with other state contracts and will work within those contracts. We currently sell Grand Prairie Pursuit Tires

SCENARIO PRICING

OTR Job	TCT	Ware	Car Concept
OTR Service Call	\$115.00	\$135.00	\$70.00
OTR Fuel Surcharge	\$0.00	\$75.00	\$0.00
OTR Supply Fee			
Labor Hours (1 hour)	\$70.00	\$150.00	\$100.00
Boot/Patch	\$0.00	\$15.50	\$25.00
Total	\$185.00	\$375.50	\$195.00

Commercial Light Truck Service Call	TCT	Ware	Car Concept
Service Call	\$70.00	\$45.00	\$70.00
Fuel Surcharge	\$ -	\$75.00	\$ -
Supply Fee			
Radial Boot/Patch	\$ -	\$15.50	\$25.00
Labor Rate (1 hour)	\$70.00	\$150.00	\$100.00
Total	\$140.00	\$285.50	\$195.00



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Patricia Redfearn, Director, Solid Waste/Landfill; Jayson Ramirez, Director, General Services

TITLE: Annual Contract for tire recycling from All American Tire (up to \$46,224.00 annually. This contract will be for one year with the option to renew for four additional one-year periods totaling \$231,120.00 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance & Government on 03/07/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
All American Tire	\$46,224.00	\$231,120.00

PURPOSE OF REQUEST:

Each year, Solid Waste and Recycling Department and the General Services Department collect tires from fleet vehicles (42%), residents (43%), and illegal dumping sites (15%). Solid Waste and Recycling collects them at the landfill from residential customers, charging \$1.00 each for passenger tires, \$5.00 each for tractor trailer truck tires, and \$10.00 each for agricultural tires. General Services Department's tires are accumulated at the Service Center from City of Grand Prairie fleet vehicles, and Code Enforcement collects tires from illegal dump sites. The landfill collects an average of \$2,000 per year, that partially offsets the cost of tire recycling. As the illegal dumping of tires is a continuing problem in the metroplex, the cost is held low to the consumer to encourage proper disposal.

As tires are buoyant in the waste pack, they are not permitted to be disposed of in the landfill. This agreement will provide for the recycling of the tires for one year, with the possibility of four one-year renewals.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

Number of Responses: One

RFB #: 23031

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:


Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Fleet Services Fund
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Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Solid Waste Landfill Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Summary

TIRE RECYCLING
RFB #23031
TABULATION

		Bid Tabulation Tire Recycling RFB #23031		All American Tire Recyclers Location	
Item	Description	QTY	UOM	Unit Price	Extended Price
1	LANDFILL TIRE RECYCLING per to	75	DT	250.00	18,750.00
2	LANDFILL TIRE w/rims	100	EA	5.00	500.00
3	LANDFILL TIRE w/rims Tractor/Forklift	50	EA	25.00	1,250.00
TOTAL					20,500.00
4	FLEET ASSORTED TIRES	2,500	EA	3.00	7,500.00
5	FLEET HEAVY EQUIP TIRES	200	EA	12.00	2,400.00
6	FLEET ASSORTED TIRES PER TON EQUIPMENT	65	DT	250.00	16,250.00
7	FLEET AG TIRE 21L24 (Small)	2	EA	12.00	24.00
8	FLEET AG TIRE 1400-24 (Medium)	10	EA	25.00	250.00
9	FLEET AG TIRE 18.4X28 31.50X15 (Large)	5	EA	50.00	250.00
10	FLEET AG TIRE 15.5/20.5-25 (Extra Large)	2	EA	150.00	300.00
11	FLEET MISC.	50	EA	15.00	750.00
TOTAL					27,724.00
GRAND TOTAL					\$ 46,224.00



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Robert Fite, Fire Chief

TITLE: Annual Contract for Rescue Dive Gear from House of Scuba (up to \$17,741.14 annually) for one year with the option to renew for four additional one-year periods totaling \$88,705.70 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 03/07/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
House of Scuba	\$17,741.14	\$88,705.70

PURPOSE OF REQUEST:

To obtain an annual contract for the purchase of rescue dive gear for the Fire Department.

Request for Bid #23030 advertised in the Fort Worth Star-Telegram and PlanetBids; distributed to six vendors, including one HUB. There were no Grand Prairie vendors submitting for this commodity. Two bids were received as shown on attachment A.

The lowest bidder is Outdoor Adventures Unlimited; however, they cannot supply our current needs, and due to safety reasons, we cannot mix and match SCUBA items in a public safety environment. The two items they could not supply are critical to the continuity of dive operations.

House of Scuba meets specification, provides the best overall value, and is recommended for award.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

Local Vendor HUB Vendor

Number of Responses: 2

RFP/RFB #: 23030

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	FY 2023 Fire Department General Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Tab

RESCUE DIVE GEAR

RFB # 23030

BID TABULATION

		Bid Tabulation 23030 Rescue Dive Gear		House of Scuba San Diego, CA		Outdoor Adventures Unlimited Macon, GA	
Item	QTY	UOM	Unit Price	Extended Price	Unit Price	Extended Price	
Gear Bag	4	EA	\$ 12.98	\$ 51.92	\$ 39.99	\$ 159.96	
Wet Suit	4	EA	\$ 264.95	\$ 1,059.80	\$ -	\$ -	
Fins	4	EA	\$ 113.24	\$ 452.96	\$ -	\$ -	
Booties	4	PR	\$ 67.28	\$ 269.12	\$ 49.99	\$ 199.96	
Gloves	4	PR	\$ 26.08	\$ 104.32	\$ 34.99	\$ 139.96	
Hoods	4	EA	\$ 28.31	\$ 113.24	\$ 34.99	\$ 139.96	
LED Rescue Light Bracket	4	EA	\$ 305.48	\$ 1,221.92	\$ 299.99	\$ 1,199.96	
Bump Helment Hi Viz	4	EA	\$ 334.95	\$ 1,339.80	\$ 109.99	\$ 439.96	
Full Face Mask	1	EA	\$ 782.13	\$ 782.13	\$ 679.99	\$ 679.99	
Earphone/ microphone Assembly	1	EA	\$ 649.14	\$ 649.14	\$ 589.99	\$ 589.99	
Transciever	1	EA	\$ 1,532.16	\$ 1,532.16	\$ 1,209.99	\$ 1,209.99	
BCD	1	EA	\$ 472.60	\$ 472.60	\$ 419.99	\$ 419.99	
Regulators	1	EA	\$ 313.65	\$ 313.65	\$ 329.99	\$ 329.99	
I550c dive computer w/ compass and QD	5	EA	\$ 565.22	\$ 2,826.10	\$ 569.99	\$ 2,849.95	
Dive Knife	1	EA	\$ 23.82	\$ 23.82	\$ 42.99	\$ 42.99	
3 lbs Lead Weights	12	EA	\$ 15.74	\$ 188.88	\$ 9.99	\$ 119.88	
Pony Scuba Tank	1	EA	\$ 182.09	\$ 182.09	\$ 159.99	\$ 159.99	
Pony Scuba Tank Holder	1	EA	\$ 137.87	\$ 137.87	\$ 149.99	\$ 149.99	
GFM maint kit	12	EA	\$ 63.51	\$ 762.12	\$ 69.99	\$ 839.88	
Glacier MK2 Nylon/Fleece John Liner	2	EA	\$ 177.31	\$ 354.62	\$ 169.99	\$ 339.98	
Mini Q40 MK2	5	EA	\$ 52.74	\$ 263.70	\$ 14.99	\$ 74.95	
Lens Cover	10	EA	\$ 5.25	\$ 52.50	\$ 14.99	\$ 149.90	
Battery Kit	10	EA	\$ 7.40	\$ 74.00	\$ 9.99	\$ 99.90	
Scuba Tank	1	EA	\$ 305.80	\$ 305.80	\$ 284.99	\$ 284.99	
MK7 Portable two diver intercom	1	EA	\$ 1,074.85	\$ 1,074.85	\$ 1,499.99	\$ 1,499.99	
BCD	2	EA	\$ 472.60	\$ 945.20	\$ 419.99	\$ 839.98	
Dry Suit Cuffs	12	PR	\$ 82.45	\$ 989.40	\$ 64.99	\$ 779.88	
Glacier MK2 Nylon/Fleece John Liner	4	EA	\$ 177.31	\$ 709.24	\$ 169.99	\$ 679.96	
Universal Slide Light	3	EA	\$ 147.85	\$ 443.55	\$ 44.99	\$ 134.97	
8-Cell Battery Holder for MK7	1	EA	\$ 44.64	\$ 44.64	\$ 39.99	\$ 39.99	
				\$ 17,741.14		\$ 14,596.88	



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Caryl DeVries, P.E., PTOE, Asst. Director, Transportation & Mobility

TITLE: Annual Contract for Priority Service Plan for a remaining 8-month period which includes video display software and purchase of Jupiter extended warranty at an estimated cost of \$33,899.48, with four one-year renewals at \$23,797.04 annually for a total of \$129,087.64

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 03/07/2023)

PURPOSE OF REQUEST:

This Priority Service Plan combines service desk support with priority dispatching and preventative maintenance checks and services for a complete service program designed to maintain our Traffic Management Center video wall system in peak operating condition at all times. AVI-SPL, LLC is the sole provider of Juniper software support and maintenance.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities including Department of Information Resources (DIR).

The DIR contract #DIR-CPO-5078 began July 6, 2022, and will expire July 6, 2027. The DIR contract contains a survival clause that will allow this service plan to extend beyond the expiration or termination of the DIR contract.

FINANCIAL CONSIDERATION:

This purchase is budgeted in General Fund for Transportation & Mobility.

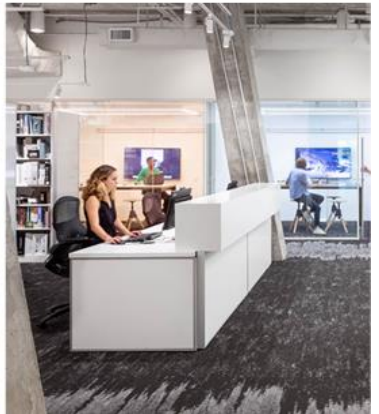
ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Quote packet

Proposal Prepared For:

City of Grand Prairie - TX

Caryl Devries: Term 2 Modified to Allow for First Year and Up to Four Additional Annual Renewals for Total of Five Years
Complies with State of Texas DIR Contract Number DIR-CPO-5078



AVI-SPL LLC
www.avispl.com

Prepared By: Craig Orris Taylor
Craig.Taylor@avispl.com
214-505-4136
Proposal No: 381160
Date: 1/5/2023

Global Support and Maintenance

AVI-SPL's Global Support and Maintenance services relieve you of the day-to-day burden of maintaining your collaboration technology estate, keeping your teams connected, and concentrated on delivering business value.

Elite Support

Our Elite services give you an extra level of **onsite** responsiveness and support with:

- * **Unlimited onsite support M-F, 8am-5pm***
- * **Unlimited remote help desk support** - available globally 24x7x365
- * Facilitation of manufacturer repair or replacement programs - **let us navigate your warranty terms**
- * **Software and firmware updates** managed remotely for covered assets



Global Support Operations Centers

- AVI-SPL's Global Support Operations Centers (GSOCs) deliver live help desk support 24x7x365.
- Offering quick and efficient email, phone, and portal communications options.
- The GSOCs will diagnose a problem, implement a repair remotely, or escalate to a specialist.

Repair/Replacement Facilitation - Some equipment may be repairable or replaced at no charge under the manufacturer's warranty policy. Labor for onsite installation of parts covered under manufacturer warranty may be subject to our current standard time and material rates. The help desk will assist in arranging the return of the defective equipment to the manufacturer for service/replacement as applicable.

Software Updates and Upgrades - Access to the help desk for customer-initiated software updates and upgrades remotely available per manufacturer recommendation. Updates are provided on a fix or fail basis. Once an issue is reported, the remote help desk coordinates with you and the manufacturer to determine the best course of action. If a specialist or a programmer, onsite help, or any other labor is required, additional charges may apply at the applicable rate for those services.

Unlimited Onsite Support - available Monday through Friday, 8 a.m. - 5 p.m.*, excluding company holidays, with travel included. Where applicable, AVI-SPL will provide a two-business day onsite response following the help desk's determination that an onsite dispatch is needed.

*Local standard time excluding AVI-SPL published holidays. For customers in the Middle East, services will be provided Sunday through Thursday from 8 a.m. - 5 a.m. local standard time, excluding United Arab Emirates (UAE) national holidays.

Global Support and Maintenance

Looking for a specific support option to supplement our Enhanced or Elite service plans? We have you covered with our flexible, à la carte PLUS options. These are available as add-ons to our Enhanced or Elite service offerings and provide you with just the right mix of support to match your needs.



Plus Options

The following PLUS options can be added as needed in any combination to an Enhanced or Elite contract:

Extended Hardware Warranty Jupiter offers a maximum of five years of HW warranty, ending 10.13.23

- * We cover repair or replacement cost of malfunctioning equipment.
- * Equipment coverage is limited to the hardware or rooms detailed in proposal. Excludes owner furnished equipment.
- * Defects in parts originating with the manufacturer will be repaired or replaced with equipment of equivalent function at no additional charge.
- * Labor for repairs, replacement, or adjustment of hardware included in this PLUS option will be performed as necessary to restore the system to original specifications or similar function at no additional charge.

Expedited Onsite Response NOT INCLUDED

- * Accelerated response times require site access, as defined in the T&C.
- * Multiple options are available if an onsite response faster than the standard two business day is required.*

Preventative Maintenance Visits (PMV's) Two annually scheduled PMV's are included for each year

- * Onsite visits that work around the scheduled use of space to ensure equipment is kept in optimal operating conditions. Onsite technicians complete a standard checklist and make recommendations to improve reliability, the in room experience, and security.
- * Preventative Maintenance checks are purchased and scheduled in advance at recommended intervals.
- * An accurate point of contact, as designated and kept current by the customer, will coordinate with the AVI-SPL help desk to schedule and coordinate the preventative maintenance checks.
- * If a scheduled preventative maintenance check is missed and a reasonable attempt has been made by AVI-SPL to reschedule, that preventative maintenance check may be void.

Consumable Replacement Not Included

- * Free replacement of high-volume consumable points of failure (examples include: lamps, bulbs, filters, fuses, batteries).
- * Consumables will be replaced when failure occurs because of normal use and wear.

*Not available in all areas. Subject to AVI-SPL approval.



Investment Summary - Proposal # 381160

Terms and Conditions

This Proposal together with AVI-SPL’s General Terms and Conditions and the applicable Addendum(a) located <https://avispl.com/terms-of-use/> and incorporated herein by this reference (collectively the “Agreement”) constitutes the entire agreement between AVI-SPL LLC (“Seller”, “AVI-SPL”, “we”, “us”, “our”) and the buyer/customer identified in the Proposal (“Buyer”, “Customer”, “Client”, “you”, “your”) with respect to its subject matter and supersedes all prior and contemporaneous agreements, representations and understandings of the Parties, written or oral. By signing below, issuing a valid purchase order for the Services and/or Products specified herein or receiving the Products and/or Services specified herein, whichever occurs first, Buyer acknowledges it has read and agrees to the terms of this Agreement. This Agreement shall not be binding upon Seller until accepted by Buyer as set forth in this Agreement and the earlier of Seller’s confirmation in writing of Buyer’s order and Seller’s performance under the applicable Proposal. Any terms and conditions contained in Buyer’s purchase order or any other Buyer-provided documents related to this transaction shall have no effect and are hereby rejected. Notwithstanding anything herein to the contrary, if a master services agreement signed by both Parties is in effect covering the sale of the Services and/or Products that are the subject of this Proposal, the terms and conditions of said agreement shall prevail to the extent they conflict or are inconsistent with this Agreement.

Billing Terms

Payment terms are Net 30 Days from the date of invoice unless otherwise specified in the Proposal.

Any support and maintenance services and remote managed services non-recurring charges outlined within this Proposal will be invoiced in full upon the earlier of customer’s issuance of a purchase order and customer’s signature below for Term 1. For Term 2, each year will be invoiced in full following issuance of a purchase order for that year. Any on-site managed services and remote managed services monthly recurring charges outlined in this Proposal will be invoiced monthly. All fees and payments outlined in this Proposal are in US Dollars and all billing and payment shall be made in US Dollars.

Purchase orders and contracts should be addressed to AVI-SPL LLC

Term 2 (Today till 10.23.27) Service Support Solution:

Term 2 coverage in the amount of: \$129,087.64

Term 2 includes Year 1 pricing of \$33,899.48, and up to four additional renewal years at \$23,797.04 per year, not to exceed \$129,087.64. City to issue purchase orders at beginning of each year of Term 2 to allow for billing. Year 1 pricing includes purchase of Jupiter extended hardware warranty, which cannot be extended for any more years past October 13, 2023, that is why Years 2, 3, 4 and 5 renewal pricing is lower than Year 1

Buyer Acceptance

Buyer Legal Entity: _____
Buyer Authorized Signature: _____
Buyer Authorized Signatory Name: _____
Buyer Authorized Signatory Title: _____
Date: _____



All Pricing complies with State of Texas DIR Contract DIR-CPO-5078.

DIR Discount off MSRP for Support and Maintenance is more than the 8% required per Contract.

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 Tampa, FL 33634
 Tel. 866.708.5034
 www.avispl.com

Prepared by: Craig Orris Taylor
Date Prepared: 01/05/23
Proposal #: 381160
Proposal Valid Until: 4/5/2023

Line #	System/Room Name	Location	Serial No.	Start Date	Term 2 End Date	Qty.	Service Description	Term 2 Unit Price	Term 2 Extended Price
Maintenance Services									
AV Room Services									
1	Grand Prairie Traffic Management Center	206 W. Church Street, Grand Prairie, TX 75050		10/14/2022	10/13/2027	1	Elite - Grand Prairie Traffic Management Center	\$55,180.00	\$55,180.00
2	PM Visits - Grand Prairie Traffic Management Center	206 W. Church Street, Grand Prairie, TX 75050		10/14/2022	10/13/2027	2	Preventative Maint. - PM Visits - Grand Prairie Traffic Management Center	\$4,253.60	\$8,507.20
AV Total:									\$63,687.20
VTC Services									
3	Jupiter Care FC Renewal	206 W. Church Street, Grand Prairie, TX 75050	C4K-1034	10/14/2022	EOSL 10/13/2023	1	Manufacture Direct - Jupiter Care FC Renewal	\$11,459.24	\$11,459.24
4	Jupiter Care Canvas Renewal	206 W. Church Street, Grand Prairie, TX 75050	CS1-DBWH-D92Y	10/14/2022	10/13/2027	1	Manufacture Direct - Jupiter Care Canvas Renewal	\$53,941.20	\$53,941.20
VTC Total:								\$65,400.44	\$65,400.44

NOTES:

**** Note that the Jupiter Hardware (SN: C4K-1034) is going EOSL indicating it cannot be supported under manufacturer's warranty beyond the noted date of 10.13.23 above.**

Term 2 Grand Total
\$129,087.64
 Term 2 MSRP: \$150,640.96

Term 2 pricing includes pricing of \$33,899.48 for first year which ends 10.13.2023, and up to four annual renewals at \$23,797.04 per year, not to exceed Term 2 Grand Total of \$129,087.64. Pricing Year 2-5 goes down beginning 10.14.23 because Jupiter will not extend the hardware support for Jupiter Care FC Renewal for the Jupiter Catalyst 4K processor past 10.13.23. Jupiter Care Canvas Software support can be continued for all of Term 2. Grand Prairie will need to issue Purchase Order to AVI-SPL at beginning of each year of Term 2 for billing to occur.

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**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Lily Yap. Animal Services Manager

TITLE: Annual Contract for Veterinarian Test Kits and Accessories for testing animal shelter animals from sole-source provider IDEXX Laboratories (up to \$45,000 annually) for one year with the option to renew for four additional one-year periods totaling \$225,000 if all extensions are exercised

**REVIEWING
COMMITTEE:**

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
IDEXX	\$45,000.00	\$225,000.00

PURPOSE OF REQUEST:

IDEXX SNAP tests are used to screen shelter animals for specific diseases such as *Dirofilaria immitis* (heartworms), Parvovirus, Feline Leukemia and Feline Immunodeficiency Virus to increase the shelter's live release rate. IDEXX SNAP tests are more sensitive and specific in detecting disease antigens and are less likely to produce false negatives. Numerous scientific publications have concluded the same results making IDEXX the leading company for small animal in-house diagnostics. In 2014, IDEXX went to a direct purchasing program and will give municipal animal shelters price protection when entering into a multi-year agreement.

IDEXX Laboratories is a sole supplier of SNAP tests (parvo, heartworm, feline triple, feline combo) as no other vendor is capable of providing these products. Local government Code 252 provides an exemption from the competitive bid process when an item or service is available from only one source.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

Local Vendor HUB Vendor

Number of Responses: File #: 23090

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	FY 2023 Police Department General Fund
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**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Walter Shumac, Director of Transportation and Mobility

TITLE: Annual Contract for Fence Repairs & Replacements from Llano River Fence Company, LLC (up to \$100,000 annually). This agreement will be for one year with the option to renew for four additional one-year periods totaling \$500,000 if all extensions are exercised. Award a secondary to Diamond Fence & Concrete (up to \$100,000 annually) to be used only if the primary is unable to fulfill the needs of the department.

REVIEWING COMMITTEE: (Reviewed by the F&G Committee on 03/07/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Llano River Fence Company, LLC	\$100,000.00	\$500,000.00
Diamond River Fence (secondary)	\$100,000.00	\$500,000.00

PURPOSE OF REQUEST:

This agreement will be used to repair or replace damaged fences due to accidents, street repairs and water line repairs. Fences to be repaired include chain link, PVC fence, wooden fence, and welded steel fences.

Notice of bid #23074 was sent to 92 vendors. There were no Grand Prairie vendors available for this service. Two bids were received as shown on attachment A.

The low bid received from Llano River Fence Company, LLC meets specifications and is recommended for award.

The secondary vendor, Diamond Fence & Concrete, will only be used if the primary vendor cannot fulfill the needs of the City.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

Local Vendor HUB Vendor

Number of Responses: 2 RFP/RFB #: 23074

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Funds are available in various departments operating budgets and will be charged accordingly on orders through the end of the fiscal year. Funding for future fiscal years will be paid from that year's approved budgets.
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Summary



Bid Tabulation
 Fencing Repairs & Replacement
 RFB 23074

Llano River Fence Company Balch Springs, TX	Diamond Fence & Concrete Fort Worth, TX
--	--

Item	Description	QTY	UOM	Unit Price	Unit Price
1	Regular Hourly Rate	1	HOURS	\$45.00	\$68.00
2	After Hours Hourly Rate	1	HOURS	\$52.50	\$102.00
3	Weekend Hourly Rate	1	HOURS	\$52.50	\$168.00
4	Holiday Hourly Rate	1	HOURS	\$65.00	\$168.00
5	Emergency Hourly Rate	1	HOURS	\$65.00	\$335.00
6	Percentage Markup for Parts and Supplies	1	%	20%	48%
7	Percentage Markup for Subcontracting (ie masonry work)	1	%	20%	35%
8	Other Charge (please specify:) Minimum Charge	1	EA	\$0.00	\$450.00



**CITY OF GRAND PRAIRIE
ORDINANCE**

MEETING DATE: 03/07/2023

PRESENTER: Cheryl DeLeon, Deputy City Manager

TITLE: Ordinance amending the FY23 Economic Development Capital Improvement Projects fund and approval to purchase 207 W Main St for \$405,000 plus anticipated closing costs of up to \$10,000 for a total cost of up to \$415,000.00 from the Estate of Wanda Cober for use by Downtown Staff

REVIEWING COMMITTEE: Reviewed by the Finance and Government Committee on 03/07/2023

SUMMARY:

<i>Vendor Name</i>	<i>Total Cost</i>
Estate of Wanda Cober	\$415,000.00

PURPOSE OF REQUEST:

The City Managers Office and Downtown manager have identified a facility to be used as offices for outreach and community related activities in the downtown Grand Prairie area. We are requesting authorization to purchase an approximate 4,313-square foot office building located at 207 West Main Street. The building is more particularly described as being located in the Original Town of Grand Prairie Subdivision, Block 11, part of Lots 2 and 3, Dallas County, Texas, containing approximately 7,297-square feet of land.

In addition to providing space for the Downtown Manager and team, this will allow for a downtown retail incubator space in one of the suites. See aerial “**Exhibit A**” for location of this property.

As part of the sales agreement, the Estate of Wanda Cober will pay property taxes up to date of closing and broker’s commission. Property taxes will be suspended at that time. City will pay all other closing costs and cost of updated survey. The negotiated amount for this property is \$405,000 with a not-to-exceed amount of \$415,000.00, including closing costs mentioned above. Estimated date of closing will be within 60 days after contract date.

FINANCIAL CONSIDERATION:

Budgeted?	<input type="checkbox"/>	Fund Name:	Economic Development CIP Fund
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If Capital Improvement:					
Total Project Budget	\$0	Proposed New Funding:	\$415,000.00 from unobligated fund balance	Remaining Funding:	\$0

ATTACHMENTS / SUPPORTING DOCUMENTS:

- 1- Exhibit A – Aerial location of property

BODY

AN ORDINANCE OF THE CITY OF GRAND PRAIRIE, TEXAS, AMENDING THE FY 2023 ECONOMIC DEVELOPMENT CAPITAL PROJECTS FUND (405592) BUDGET BY TRANSFERRING AND APPROPRIATING \$415,000.00 TO ACTIVITY NUMBER 02317201 FOR THE PURCHASE OF 207 W MAIN STREET

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS:

SECTION 1. THAT the FY2023 Economic Development Capital Projects Fund Budget (405592) be amended by transferring and appropriating \$415,000.00 to Activity Number 02317201 for the purchase of 207 W Main Street from the unobligated fund balance.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, ON THIS THE 7th DAY OF MARCH 2023.



0.0055 0 0.0055 mi

Grand Prairie Maps

Date: 2/6/2023 Time: 10:03:36 AM

This data has been compiled by the City of Grand Prairie IT/GIS department. Various official and unofficial sources were used to gather this information. Every effort was made to ensure the accuracy of this data, however, no guarantee is given or implied as to the accuracy of said data.



Parcels

EXHIBIT 'A'



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Patricia Redfearn, Director, Solid Waste/Landfill

TITLE: Annual Contract for Alternate Daily Cover (ADC) hydromulch materials from Space Savers (up to \$93,120.00) annually. This contract will be for one year with the option to renew for four additional one-year periods totaling \$456,600.00 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance & Government on 03/07/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Space Savers	\$93,120.00	\$465,600.00

PURPOSE OF REQUEST:

The use of ADC has been approved by the Texas Commission on Environmental Quality as a substitute for 6 inches of daily compacted cover soil on days when the landfill will be closed for more than 24 hours. Therefore, on non-holiday weeks from Monday through Friday, the City of Grand Prairie deploys a hydromulch-style product over the days’ waste to provide for odor control and for vector deterrent. This saves the landfill extremely valuable airspace and the soil stockpile for more appropriate uses.

This price agreement will be used by the Landfill to cover the working face with approved ADC hydromulch materials; on an as-needed basis.

Two responses were received. One was deemed unresponsive and not meeting bid specifications.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

Number of Responses: Two

RFB #: 23033

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	303510 Solid Waste Landfill
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Summary

ADC HYDROMULCH MATERIALS

RFB #23033

TABULATION

		Bid Tabulation ADC Hydromulch Materials					
		RFB #23033		NWCi, Inc Perrysburg, OH		Space Savers Keller, TX	
Item	Description	QTY	UOM	Unit Price	Extended Price	Unit Price	Extended Price
1	ADC Hydromulch Material (Load)	6	EA	19,290.00	115,740.00	15,520.00	93,120.00
	Total				\$ 115,740.00		\$ 93,120.00
					Vendor did not bid per specifications.		



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Erin Hart, Assistant Director of Operations

TITLE: Annual Contract with Yellowstone Landscape for landscape maintenance and litter services at EpicCentral. This contract will be for one year (\$846,777) with the option to renew for four additional one-year periods totaling \$4,233,885 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 03/07/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Yellowstone Landscape	\$846,777	\$4,233,885

PURPOSE OF REQUEST:

This contract is for the landscape maintenance services to include mowing, edging, blowing, trimming, pruning, integrated pest management, fertilization, mulching, seasonal color rotations, plant/tree removal, pressure washing, litter removal, irrigation maintenance and repairs, and other related landscape services for approximately 173 acres of park space, trails, Zone A (Retail Area), PlayGrand Adventures, the Grand Lawn, Summit, EPIC and EPIC Waters.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

Local Vendor HUB Vendor

Number of Responses: 6 RFP/RFB #: 23059

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Epic, Epic Central and Storm Water Utilities Fund
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Landscape Maintenance for Epic Central

RFB # 23059

TABULATION



Bid Tabulation
Landscape
Maintenance for
Epic Central
RFB # 23059

					LandWorks Grand Prairie, TX		Abescape Group, LLC Arlington, TX		Terracare Dallas, TX		Yellowstone Landscape Lewisville, TX	
Item	Item Code	Description / Location Name	QTY	UOM	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	50.84	Class A Areas (Weekly)	48	Acre	\$2,695.00	\$129,360.00	\$9,400.00	\$451,200.00	\$5,466.12	\$262,373.76	\$3,374.29	\$161,965.92
2	4.06	Class A+ Areas (2x annually)	2	Acre	\$215.00	\$430.00	\$9,000.00	\$18,000.00	\$10,000.00	\$20,000.00	\$159.45	\$318.90
3	11.83	Class C Areas (Monthly)	9	Acre	\$650.00	\$5,850.00	\$1,666.00	\$14,994.00	\$1,050.00	\$9,450.00	\$630.45	\$5,674.05
4	8.01	Shrub/Ground Cover Trimming (Monthly)	9	Acre	\$4,766.00	\$42,894.00	\$1,000.00	\$9,000.00	\$3,780.00	\$34,020.00	\$630.12	\$5,671.08
5	8.01	Bed Fertilization (3x annually)	3	Acre	\$2,483.00	\$7,449.00	\$1,500.00	\$4,500.00	\$1,392.00	\$4,176.00	\$683.83	\$2,051.49
6	151.3	Litter/Trash Removal (Daily)	52	Acre	\$605.00	\$31,460.00	\$1,800.00	\$93,600.00	\$2,148.73	\$111,733.96	\$5,431.92	\$282,459.84
7	4375	Pressure Washing, Weekly Areas	52	Sq Ft	\$70.00	\$3,640.00	\$330.00	\$17,160.00	\$1,008.73	\$52,453.96	\$132.00	\$6,864.00
8	90150	Pressure Washing, Monthly Areas	12	Sq Ft	\$640.00	\$7,680.00	\$500.00	\$6,000.00	\$1,040.00	\$12,480.00	\$704.00	\$8,448.00
9	70.73	Irrigation Inspection & Maintenance (bi-weekly)	26	Acre	\$1,698.00	\$44,148.00	\$300.00	\$7,800.00	\$2,600.00	\$67,600.00	\$4,298.75	\$111,767.50
10	2120	Color Changes (3x annually)	3	Sq Ft	\$4,770.00	\$14,310.00	\$500.00	\$1,500.00	\$8,036.00	\$24,108.00	\$5,546.00	\$16,638.00
11	8.01	Perennial and Grass Maintenance (annually)	1	Acre	\$15,088.00	\$15,088.00	\$500.00	\$500.00	\$16,200.00	\$16,200.00	\$2,970.00	\$2,970.00
12	8.01	Mulch (2x annually)	2	Acre	\$36,400.00	\$72,800.00	\$5,000.00	\$10,000.00	\$42,840.00	\$85,680.00	\$68,200.00	\$136,400.00
13	70.73	Yearlong Herbicide Program	1	Acre	\$50,622.00	\$50,622.00	\$4,000.00	\$4,000.00	\$49,472.00	\$49,472.00	\$3,112.12	\$3,112.12
14	50.84	Turf Fertilization Program	1	Acre	\$11,083.00	\$11,083.00	\$2,500.00	\$2,500.00	\$6,500.00	\$6,500.00	\$18,864.14	\$18,864.14
15	70.73	Pesticide Program	1	Acre	\$15,530.00	\$15,530.00	\$3,200.00	\$3,200.00	\$14,129.00	\$14,129.00	\$8,366.96	\$8,366.96
16	1	Irrigation Repairs Hourly Rate		LH	\$97.00	\$97.00	\$150.00	\$150.00	\$115.00	\$115.00	\$75.00	\$75.00
17	1	Irrigation Repair Parts % Disc		%	0%		10%		30%		0%	
18		Total added to each bid for Irrigation Repairs			\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
19	1	Plant Material Removal and Replacement Hourly Rate		LH	\$97.00	\$97.00	\$25.00	\$25.00	\$65.00	\$65.00	\$65.00	\$65.00
20	1	Replacement Plant Material % Discount		%	0%		10%		5%		0%	
21		Total added to each bid for Plant Material Removal and Replacement			\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
22	1	Tree Removal and Replacement Hourly Rate		LH	\$36.00	\$36.00	\$25.00	\$25.00	\$65.00	\$65.00	\$65.00	\$65.00
23	1	Potted/B&B Replacement Tree % Discount		%	0%		20%		5%		0%	
24		Total added to each bid for Tree Removal and Replacement			\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
		TOTAL W/O PERCENTAGE				\$527,574.00		\$719,154.00		\$845,621.68		\$846,777.00



Bid Tabulation
Landscape
Maintenance for
Epic Central
RFB # 23059

American Landscape Systems, Inc. Lewisville, TX	BrightView Landscape Service, Inc. Dallas, TX
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Item	Item Code	Description / Location Name	QTY	UOM	Unit Price	Extended Price	Unit Price	Extended Price
1	50.84	Class A Areas (Weekly)	48	Acre	\$3,050.40	\$146,419.20	\$4,166.67	\$200,000.16
2	4.06	Class A+ Areas (2x annually)	2	Acre	\$18,625.00	\$37,250.00	\$35,042.00	\$70,084.00
3	11.83	Class C Areas (Monthly)	9	Acre	\$1,205.00	\$10,845.00	\$848.67	\$7,638.03
4	8.01	Shrub/Ground Cover Trimming (Monthly)	9	Acre	\$1,775.00	\$15,975.00	\$18,995.78	\$170,962.02
5	8.01	Bed Fertilization (3x annually)	3	Acre	\$1,815.00	\$5,445.00	\$15,560.67	\$46,682.01
6	151.3	Litter/Trash Removal (Daily)	52	Acre	\$2,975.00	\$154,700.00	\$3,384.63	\$176,000.76
7	4375	Pressure Washing, Weekly Areas	52	Sq Ft	\$250.00	\$13,000.00	\$576.93	\$30,000.36
8	90150	Pressure Washing, Monthly Areas	12	Sq Ft	\$2,250.00	\$27,000.00	\$2,750.00	\$33,000.00
9	70.73	Irrigation Inspection & Maintenance (bi-weekly)	26	Acre	\$3,600.00	\$93,600.00	\$3,730.77	\$97,000.02
10	2120	Color Changes (3x annually)	3	Sq Ft	\$10,000.00	\$30,000.00	\$15,710.00	\$47,130.00
11	8.01	Perennial and Grass Maintenance (annually)	1	Acre	\$9,900.00	\$9,900.00	\$4,659.00	\$4,659.00
12	8.01	Mulch (2x annually)	2	Acre	\$62,333.00	\$124,666.00	\$104,215.50	\$208,431.00
13	70.73	Yearlong Herbicide Program	1	Acre	\$52,215.00	\$52,215.00	\$22,557.00	\$22,557.00
14	50.84	Turf Fertilization Program	1	Acre	\$32,000.00	\$32,000.00	\$15,039.00	\$15,039.00
15	70.73	Pesticide Program	1	Acre	\$35,678.00	\$35,678.00	\$26,669.00	\$26,669.00
16	1	Irrigation Repairs Hourly Rate		LH	\$85.00	\$85.00	\$85.00	\$85.00
17	1	Irrigation Repair Parts % Disc		%	0%		5%	
18		Total added to each bid for Irrigation Repairs			\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
19	1	Plant Material Removal and Replacement Hourly Rate		LH	\$55.00	\$55.00	\$55.00	\$55.00
20	1	Replacement Plant Material % Discount		%	0%		5%	
21		Total added to each bid for Plant Material Removal and Replacement			\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
22	1	Tree Removal and Replacement Hourly Rate		LH	\$125.00	\$125.00	\$65.00	\$65.00
23	1	Potted/B&B Replacement Tree % Discount		%	0%		5%	
24		Total added to each bid for Tree Removal and Replacement			\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
		TOTAL W/O PERCENTAGE				\$863,958.20		\$1,231,057.36

SCORECARD



Evaluation Score Card
Landscape Maintenance for Epic
RFB # 23059

		Landworks Withdrawn Grand Prairie, TX	Abescape Group, LLC Arlington, TX	Terracare Dallas, TX	Yellowstone Landscape Lewisville, TX	American Landscape Systems, Inc. Lewisville, TX	BrightView Landscape Service, Inc. Dallas, TX
Evaluation Criteria	Maximum Score	Score	Score	Score	Score	Score	Score
Cost	50.00	0.00	36.68	31.19	31.15	30.53	21.43
Qualifications	20.00	0.00	4.00	9.60	20.00	11.20	20.00
References	15.00	0.00	13.83	3.33	14.50	9.00	4.17
Site Visits of References	10.00	0.00	3.20	6.00	10.00	3.20	10.00
Local Business Presence	5.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	100.00	0.00	57.71	50.13	75.65	53.93	55.59
Complete and accurate bid							
Notes							

Bid Tabulator: Chantel Winfield
Bid Open Date: Thursday, Jan. 19, 2023

Bids were publically opened and read at the City of Grand Prairie Office of the Purchasing Division at the time indicated above. The bid tabulation has been verified, by tabulator, as accurate based on the Unit Cost presented by each bidder.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Noreen Housewright, Director of Engineering Services

TITLE: Construction contract with McMahon Contracting, LP for FY23 Storm Drain Outfall Repairs for Cherry Street Drainage issues in the total amount of \$587,853.96 for Base Bid and Base Bid Alternate 1, and a 5% contingency in the amount of \$29,392.70; materials testing with Team Consultants for \$14,917.00; in-house engineering in the amount of \$29,392.70; for a total project cost of \$661,556.36

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 03/07/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
McMahon Contracting LP		\$617,246.66
Team Consultants		\$14,917.00
In House Engineering		\$29,392.70

PURPOSE OF REQUEST:

This project was identified as part of the FY23 Capital Projects Budget. This project replaces a failed outfall and storm drainage line serving Cherry Street that runs downhill from the Cherry Street to the TxDOT drainage system at IH 30 Eastbound Service Road.

The project will upsize the existing capacity of the storm drain system and repair the erosion caused by the failed storm drain between 1702 and 1706 Cherry Street and stabilize the area, protecting it from future erosion.

This project requires the relocation of an existing water line and wastewater line to complete the storm drain and outfall construction.

On Tuesday, February 14, 2023, the City of Grand Prairie opened bids on the FY 2023 Storm Drain Outfall Repairs project. The low bidder was McMahon Contracting, LP in the total amount of \$587,853.96 for the Base Bid and Base Bid Alternate 1.

The price difference between Base Bid Alternate 1: Reinforced Concrete Pipe (RCP) and Base Bid Alternate 2: HP Polypropylene Pipe (PP) was \$12,680.28, but due to the proven track record of RCP versus HPPP, Alternate 1 was chosen. Bid detail is provided.

Construction of this project is scheduled to begin in May 2023 and completed in October 2023.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

Local Vendor HUB Vendor

Number of Responses: 2 RFP/RFB #: N/A

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Storm Drainage Capital Projects Fund (401592)
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If Capital Improvement:					
Total Project Budget	\$661,556.36	Proposed New Funding:	\$0	Remaining Funding:	\$0

ATTACHMENTS / SUPPORTING DOCUMENTS:

- 1- Bid Summary



FY 2023 Storm Drain Outfall Repairs – W.O. 02316003

Bid Tabulation

Item	Description	QTY	UOM	McMahon Contracting, LP		A&B Construction	
				Unit Price	Extended Price	Unit Price	Extended Price
1	Base Bid	1	EA	\$502,625.22	\$502,625.22	\$570,251.00	\$570,251.00
2	Alternate 1	1	EA	\$85,228.74	\$85,228.74	\$66,870.00	\$66,870.00
3	Alternate 2	1	EA	\$72,548.46	\$72,548.46	\$55,350.00	\$55,350.00
	Total Bid + Alternate 1				\$587,853.96		\$637,121.00
	Total Bid + Alternate 2				\$575,173.68		\$625,601.00



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Andy Henning, Director of Design + Construction

TITLE: Construction Manager at Risk (CMAR) Contract with Modern Contractors, Inc. for pre-construction services for the Public Safety Storage Facility project in the amount of \$1,000 and approve a Construction Services Fee of 2.25% to be applied to the actual approved construction costs for the new construction work at a later time

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 03/07/2023)

SUMMARY:

<i>Vendor Name</i>

Modern Contractors, Inc.

PURPOSE OF REQUEST:

Approval of an initial Construction Manager at Risk (CMAR) Contract with Modern Contractors, Inc. for pre-construction services associated with the Public Safety Storage Facility project in the amount of \$1,000. The project will be constructed at 1845 South Highway 161 just to the south and west of the existing Grand Prairie Service Center. The project will consist of an approximate 24,000 square foot warehouse and office building space particularly designed to store the back-up emergency generators purchased by the City for use in supplying power to buildings during critical outages. In addition, the Facility Services Department will office and operate from a portion of this facility.

With the design process reaching the point of needing important cost estimation and constructability review, a Request for Proposal (RFP) #23067 solicitation was advertised by the City in accordance with State law with respondents to the RFP required to submit their proposals no later than February 16, 2023. Four (4) Companies responded to the RFP. All proposals were reviewed by the selection committee and it was determined unanimously that Modern Contractors, Inc would be recommended for the CMAR contract award for Public Safety Storage Facility project.

Pending determination of a final project construction cost within the planned overall budget, a subsequent contract award shall be comprised of Modern Contractors, Inc. estimated field and office staff (\$110,000), approximate General Conditions (\$134,000) and a construction services fee amount based on a 2.5% fee applied to the actual competitively bid construction cost.

Should City Council approve Modern Contractors, Inc. for the CMAR contract award as recommended, City staff will begin working with Modern Contractors and Magee Architects to finalize design items and begin the process of obtaining bids from Subcontractors. The Construction Manager at Risk pre-construction services role also involves development of conceptual project estimates, preliminary construction schedule, value engineering considerations and constructability review.

Once available, the final overall project construction cost will be presented to City Council for consideration and approval as an amendment to the initial contract.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

Local Vendor HUB Vendor

Number of Responses: 4 RFP/RFB #: 23067

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Municipal Facilities Capital Projects Fund
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If Capital Improvement:	
Total Project Budget	\$8,000,000


ATTACHMENTS / SUPPORTING DOCUMENTS:

- 1- Request for Proposal Bid Summary


CMAR PUBLIC SAFETY STORAGE FACILITY

RFB #23067

TABULATION

		Lyness Construction	McGough Construction	Modern Contractors	Pete Durant
		Cleburne	Dallas	Bedford	FTW
Item	Description	PRICE	PRICE	PRICE	PRICE
	Pre-Construction Fee:	\$ 60,000.00	\$ 25,000.00	\$ 1,000.00	\$ 10,000.00
	Construction Fee				
	A. Percentage:	6.00%	3.75%	2.5%	3.0%
	B. Dollar Amount (included as part of GMP):	\$ 450,000.00	\$ 281,250.00	\$ 187,500.00	\$ 218,500.00
	Field & Office Staff (Line 12):	\$ 253,500.00	\$ 610,008.00	\$ 110,000.00	\$ 212,000.00
	General Conditions (Line 66):	\$ 384,800.00	\$ 242,238.00	\$ 134,000.00	\$ 266,100.00
	Total Cost (Pre-Construction (Line 1) + Construction (Line 2B) + Field & Office Staff (Line 3) + General Conditions (Line 4))	\$ 1,148,300.00	\$ 1,158,496.00	\$ 432,500.00	\$ 706,600.00

SCORECARD

		Evaluation Score Card		HUB-Asian	
		MAR Public Safety Storage Facility RFB # 23067		Lyness Construction	McGough Construction
		Cleburne	Dallas	Bedford	FTW
Evaluation Criteria	Maximum Score	Score	Score	Score	Score
Price	30.00	11.30	11.20	30.00	18.36
Experience (size)	10.00	8.00	8.00	10.00	10.00
Other Gov	10.00	6.00	8.00	10.00	10.00
Approach	30.00	30.00	30.00	30.00	30.00
Interview	20.00	NA	NA	NA	NA
Total	100.00	55.30	57.20	80.00	68.36



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Andy Henning, Director of Design + Construction

TITLE: Professional Design Services Contract with Brown Reynolds Watford (BRW) Architects, Inc. for the design of Fire Station 6 renovations and design of a new Emergency Operations Center in the amount of \$969,500 with additional project allowances of \$186,275 for a total funding request of \$1,155,775

REVIEWING COMMITTEE: (Reviewed by Finance and Government Committee on 03/07/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Total Base Contract Cost</i>
Brown Reynolds Watford Architects, Inc.	\$969,500

PURPOSE OF REQUEST:

Approval of a Professional Design Services Contract with Brown Reynolds Watford (BRW) Architects, Inc. for the design of Fire Station 6 renovations and design of a new Emergency Operations Center in the amount of \$969,500 for the design services base contract value, and for the following allowances:

- a) Site survey allowance of \$23,800
- b) Site re-plat/easement exhibit allowance of \$10,000
- c) Code commissioning allowance of \$25,000
- d) Reimbursable expenses allowance of \$18,000
- e) Record drawing allowance of \$32,000
- f) Geotechnical engineering allowance of \$29,000
- g) Design contingency allowance of \$48,475

With the base professional services contract value combined with the above allowance amounts, the total funding request equals \$1,155,775.

On November 10, 2022, the Purchasing Department published a Request for Qualifications (RFQ) advertisement (RFQ #23029) for Professional Design Services for Grand Prairie Fire Department construction projects. On December 1, 2022, the Purchasing Department received a total of ten (10) submittals in response to this RFQ. All proposals were reviewed, and it was determined by the selection

committee that BRW Architects, Inc. represented the most qualified respondent based on the cumulative scoring criteria. Based on discussions with BRW Architects regarding their current workload however, the selection committee felt awarding all Grand Prairie Fire Department design projects outlined in the RFQ to BRW alone might be challenging to successfully handle. For that reason, the new Fire Station 11 project was decided to be awarded to the second most qualified respondent, Martinez Architects.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

Local Vendor HUB Vendor

Number of Responses: 10 RFP/RFB #: 23029

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	FIRE CIP
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ATTACHMENTS / SUPPORTING DOCUMENTS:

- 1- Request for Qualifications Scoring Summary

GPFD Construction Projects

RFQ #23029

SCORECARD

		7	3	1	HUB -4	9	HUB - HI -6	5	HUB-HI 2	8	HUB-HI -4
 Evaluation Score Design Srv for GP Fire RFQ # 23029		Brandstetter Carroll	Brinkley Sargent	Brown Reynolds	BVG4 Architecture	Eikon	GSR Andrade	HED	Martinez	RHAID	RPGA
		Dallas	Dallas	Dallas	Dallas	Sanger	Dallas	Dallas	Irving	Garland	FTW
Evaluation Criteria	Maximum Score	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score
Project Team	35.00	14.00	28.00	35.00	21.00	14.00	21.00	21.00	35.00	14.00	28.00
Firm Capabilities	30.00	18.00	18.00	30.00	18.00	6.00	12.00	12.00	24.00	12.00	18.00
Performac Ability	20.00	8.00	12.00	20.00	12.00	12.00	8.00	12.00	16.00	8.00	8.00
Project Approach	15.00	6.00	9.00	15.00	9.00	6.00	6.00	6.00	12.00	9.00	6.00
Total	100.00	46.00	67.00	100.00	60.00	38.00	47.00	51.00	87.00	43.00	60.00
Complete and accurate bid		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Notes				Emergency Op Ctr & FS6					FS 11		



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 03/07/2023

PRESENTER: Andy Henning, Director of Design + Construction

TITLE: Professional Design Services Contract with Martinez Architects, LP for the design of new Fire Station 11 in the amount of \$455,000 with additional project allowances of \$134,500 for a total funding request of \$589,500

REVIEWING COMMITTEE: (Reviewed by Finance and Government Committee on 03/07/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Total Base Contract Cost</i>
Martinez Architects, LP	\$455,000

PURPOSE OF REQUEST:

Approval of a Professional Design Services Contract with Martinez Architects, LP for the design of new Fire Station 11 in the amount of \$455,000 for the design services base contract value, and for the following allowances:

- a) Asbestos remediation allowance of \$15,000
- b) Site re-plat/easement exhibit allowance of \$5,000
- c) Code commissioning allowance of \$8,500
- d) Reimbursable expenses allowance of \$15,000
- e) Record drawing allowance of \$12,000
- f) Geotechnical engineering allowance of \$24,000
- g) Environmental assessment allowance of \$15,000
- h) Design contingency allowance of \$40,000

With the base professional services contract value combined with the above allowance amounts, the total funding request equals \$589,500.

On November 10, 2022, the Purchasing Department published a Request for Qualifications (RFQ) advertisement (RFQ #23029) for Professional Design Services for Grand Prairie Fire Department construction projects. On December 1, 2022, the Purchasing Department received a total of ten (10) submittals in response to this RFQ.

All proposals were reviewed, and it was determined by the selection committee that BRW Architects, Inc. represented the most qualified respondent based on the cumulative scoring criteria. Based on discussions with BRW Architects regarding their current workload however, the selection committee felt awarding all Grand Prairie Fire Department design projects outlined in the RFQ to BRW alone might be challenging to successfully handle. For that reason, the new Fire Station 11 project was decided to be awarded to the second most qualified respondent, Martinez Architects.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

Local Vendor HUB Vendor

Number of Responses: 10 RFP/RFB #: 23029

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	FIRE CIP
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ATTACHMENTS / SUPPORTING DOCUMENTS:

- 1- Request for Qualifications Scoring Summary

GPFD Construction Projects

RFQ #23029

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Complete and accurate bid		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Notes				Emergency Op Ctr & FS6					FS 11		